

**SPECIAL BUDGET MEETING**  
**Mayor and Council**  
**Borough of Harrington Park, New Jersey**  
**January 23, 2012**

**(PAH) Call Meeting to Order**                      **Time: 7:03pm**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

Councilman Napolitano	Councilman Roth
Councilman Quantmeyer	Councilman Dunlea
Councilman Evanella	Councilwoman Chung

Also present:

Ms. Ann H. Bistriz, Borough Clerk

**Suspension of Business**

JD Motion to suspend the regular order of business

Second JR

AIF

**(JR) Proposed Ordinance #666 –Introduction-First Reading-Addendum A**

**To Fix the Salary, Wage or Compensation of Persons Holding Office,  
Position or Employment in the Borough of Harrington Park Public Works  
Department, County of Bergen, State of New Jersey.**

This ordinance is required for all salaries of Borough employees and covers the contract that was signed for the DPW in December.

**Motion to approve: JR**

**Second: JD**

**Roll Call Vote: AIF**

**(JD) Installation of Front Door-Borough Hall**

**Estimate received from Bongiovani Windows and costs are covered through  
appropriated bond funds.**

**Motion JD**

**Second GE**

**AIF**

**(JR) Budget Discussions**

**(GE) Police Department**

240-1Police S & W

Overtime is high due to less than the optimum amount of officers necessary to run the department efficiently as per the State's criteria.

Discussion followed regarding the ability to hire 2 new officers that will save on overtime. If one certified officer is hired by April 1, and another perhaps after June 30<sup>th</sup>, substantial amount of money can be reduced from the line item 014.

AM has also budgeted for a small increase for the crossing guards in the amount of \$500 (total-\$1 per day/per guard). PAH agreed with this request since it shows good will to diligent employees. There is also the possibility of unemployment changes in the future which will directly affect these employees.

Council discussed the possibility of a Bond Ordinance in the future which may cover some requests for computer equipment and additional furnishings for the Police Department as well as other departments.

The following lines have had changes made to their appropriations:

240-1 POLICE S&W

014	Overtime	\$130,000
003	Court Overtime	\$8,000

315-2 VEHICLE MAINTENANCE

025	Police OE	\$15,000
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240-2 POLICE OTHER EXPENSES-these areas required additional information from the Captain at the January 30, 2012 Special Budget Meeting:

077	Communications	\$12,000
117	Headquarters	\$6,000
050	Firearms	\$5,500
040	Public Relations etal	\$1,000
148	Traffic Control	\$2,500
026	Maint. Police Station	\$12,000
150	Computer Expenses	\$8,400

**(AN) Fire Department**

Council questioned the increase to this year's budget as compared to the actual dollar amount that was expended last year \$35,000/ \$51,315.

AN reported that he had not heard back from the Chief and was looking forward to meeting with him this week and be prepared for discussion at the January 30, 2012 meeting. He had several questions on certain items and also wants to discuss the possibility of bonding a fire truck. AN plans on asking for documentation for the need and specifications for a new fire truck. It was suggested that AN speak with the Borough Risk Manager to determine what, if any requirements or changes would affect our insurance coverage for the Borough.

Utility line was left blank since the Borough has not been billed for the amount for 2011.

**(JD) Department of Public Works**

After speaking with AEM, JD would like to add additional money into Snow Overtime (\$20,000) due to the inclimate weather the Borough has had to deal with. Regular

overtime can be reduced to \$7000. Discussion followed about the Deicing Materials and it was determined to leave the figure as it was since there is some cost associated with making the salt brine for the brine machine. Since the equipment is new, it is difficult for MK to determine the actual costs until we deal with a storm.

Salaries include the contractual increases and steps.

JD will speak with MK to see what bondable equipment he might require. JD was aware that a striping machine is needed.

#### **Other areas of Budget Discussion**

JR Council will need to decide if money should be appropriated to Club 60 and if the EC, who all have worked very hard to achieve great savings on our energy usage, should be budgeted \$5000 for a matching ANJEC grant. They will need to have the \$5000 line item to enable them to get the grant; however, they are anticipating some of the necessary work to be done by voluntarily.

PAH requested to move forward with NJ SEM requirements to start saving on our street and building lighting as well as heating bills for the municipal buildings. Dr. Fried deals with Middlesex Consortium and has saved quite a substantial amount of money for the school.

PAH also expressed his desire to look into alternative means of garbage collection. The Borough has just signed a 2 year agreement with Advanced Waste, but the Borough needs to look ahead at the future, perhaps starting a collection service within neighboring towns or a shared service with Closter.

GE discussed the need for monetary support for the OBG. The Historical Society is not able to receive a grant for the repair of the cemetery property since the site is not connected to a historical event. Perhaps this can be part of a potential bond.

Meeting open to the public-motion GE, second JD-AIF

No public present

Meeting closed to the public-motion GE, second JD-AIF

**Adjournment-Time: 8:25 pm**

**Motion: GE**

**Second: JR**

**Vote: AIF**

**Addendum A**

**PROPOSED ORDINANCE No. 666  
Chapter 38**

AN ORDINANCE TO FIX THE SALARY, WAGE OR  
COMPENSATION OF PERSONS HOLDING OFFICE,  
POSITION OR EMPLOYMENT IN THE BOROUGH OF  
HARRINGTON PARK PUBLIC WORKS DEPARTMENT,  
COUNTY OF BERGEN, STATE OF NEW JERSEY.

Be it ordained by the Mayor and Council of Harrington Park  
as follows:

**PUBLIC WORKS DEPARTMENT**

The following salaries are pursuant to contract in force being paid at this time:

	<b><u>Full Time</u></b>	<b><u>Manner of Payment</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>
Foreman	F	C	\$ 2,000.00	\$ 2,000.00
Step 1	F	C	\$35,326.19	\$36,032.71
Step 2	F	C	\$38,858.80	\$39,635.98
Step 3	F	C	\$42,391.41	\$43,239.24
Step 4	F	C	\$48,636.38	\$49,609.11
Step 5	F	C	\$53,203.35	\$54,267.42
Step 6	F	C	\$57,669.03	\$58,822.41
Step 7	F	C	\$62,667.32	\$63,920.67
Step 8	F	C	\$74,427.93	\$78,893.61 (2011)
Step 8	F	C	\$75,916.49	\$80,471.48 (2012)
*Stand-by Rate			\$ 75.00/Day	\$75.00/Day

**Manner of Payment** (Explanatory references to the above)

C – Annual Salaries – paid on bi-weekly basis

**ANNIVERSARY DATE** for full-time employees shall be the first of the year. When full-time employment begins prior to June 1<sup>st</sup> in any year the anniversary date shall revert back to January 1<sup>st</sup> of the same year. When it begins on or after June 1<sup>st</sup> the anniversary date shall not be effective until January 1<sup>st</sup> of the following year. That section shall be effective for all purposes of the salary ordinance.

**LONGEVITY:** All full-time Public Works Department employees will be paid the following percentages of their base pay as shown: (Excludes Superintendent)

After 5 years of complete and continuous full-time Public Works Dept. employment	1-1/2%
After 8 years of complete and continuous full-time Public Works Dept. employment	3%
After 11 years of complete and continuous full-time Public Works Dept. employment	4%
After 14 years of complete and continuous full-time Public Works Dept. employment	5%
After 18 years of complete and continuous full-time Public Works Dept. employment	6%
After 23 years of complete and continuous full-time Police Dept. employment	7%

Payment shall be included in equal installments in regular payroll payments.

\*\*Any full-time Public Works employee hired after January 1, 1995, will not be eligible for longevity.

**PAID HOLIDAYS:** FOR FULL-TIME Public Works Department employees shall be thirteen (13).

These to be paid:

New Year’s Day    Memorial Day            Columbus Day    Day After Thanksgiving    New Year’s Eve

President's Day    Independence Day    Veteran's Day    Christmas Eve  
Good Friday    Labor Day    Thanksgiving Day    Christmas Day

**OVERTIME:** There is no provision for overtime in this Ordinance.

**VACATION PAY:** FULL-TIME Public Works Department employees are entitled to paid vacations as follows:

After Six full months to 1 year employment . . . . . 1 week  
After One full year of employment . . . . . 2 weeks  
After Five full years of employment . . . . . 3 weeks  
After Ten full years of employment. . . . . 4 weeks  
After Eighteen full years of employment . . . . . 5 weeks

**EFFECTIVE DATE:** This Ordinance shall take effect immediately after passage and publication as provided by law and shall be retroactive to January 1, 2011.