

**Harrington Park Recreation Committee
Minutes
Wednesday, May 17, 2017**

1. CALL MEETING TO ORDER called to order at 8:04pm

Chairman’s Announcement

In compliance with Chapter 231, Public Law 1975, adequate notice of the scheduled meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE, and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

2. ROLL CALL

COMMISSION Member	PRESENT	ABSENT
Paul Baly	X	
Nicole Benasillo		X
Lynne Cappelmann	X	
Charles DeGruccio	X	
Megan Dippolito		X
Brian Fitzgerald (Alternate Chair)		X
Thomas Gleason (Chairman)	X	

Also present:

Joon Chung, Town Council Liaison
Carolyn Lee, Secretary

3. ITEMS FROM THE PUBLIC

Field Request - Temple Beth-El Men’s Club, Paul Siegel (now-Oct., Sundays 9-12pm)
Paul Siegel was not able to attend. In Mr. Siegel’s email, he requested Lower Highland and the fee to be waived. Mr. Siegel indicated that he would provide insurance if approved. Recreation discussed:

- Lower Highland – The concern is that the mounds would be ruined if men were to play on the 60’ fields. The field seems small for a men’s team. Upper Highland would be better, but there is already a team playing there Sunday mornings. Charles has emailed Gary to determine if there is a field available and is waiting for a reply.
- Fee Not Waived – in an email, Mr. Siegel indicated they pay Temple Beth El Men’s club a \$75 fee for the season that is given to charity. Other men’s groups are paying HP for field use. The money is put towards HP field maintenance. Recreation feels that the fee should not be waived because other men’s teams are paying a field use fee.

The Recreation Commission is not familiar with the team, if there are any HP residents and would like to know more about the group.

TO DO: Carolyn will invite Mr. Siegel to discuss the baseball team.

4. ADMINISTRATIVE ITEMS

a. Approval of Minutes (March)

COMMISSION Member	Motion	Second	In Favor	Opposed	Abstain	Absent
Paul Baly	X		X			
Nicole Benasillo						X
Lynne Cappelmann		X	X			
Charles DeGruccio			X			
Megan Dippolito						X
Brian Fitzgerald						X
Thomas Gleason			X			

5. UPDATES

a. Finance and Budget (Tom/Brian)

i. Reports

Tom has not received recent financial reports. The last report was from the beginning of the year.

ii. Sports Fees for Field Maintenance

Tom will review with the sports commissioners. Invoices will be given to the sports commissions in the fall.

b. Field Requests (Charles)

i. New Requests

1. National Night Out (Aug.1, 5-9pm- Highland)
2. Out Cycling (June 4, 7am- 3pm – Highland)
3. Junior Woman’s - Memorial Day Concert (May 29)
4. Harrington Park Baseball
5. Northern Valley Knights Baseball – Carolyn will resend Charles the field request.

Vote: to approve all the Field Requests for National Night Out, Out Cycling, Junior Woman’s Club Memorial Day Concert, HP Baseball and Northern Valley Knights Baseball.

COMMISSION Member	Motion	Second	In Favor	Opposed	Abstain	Absent
Paul Baly	X		X			
Nicole Benasillo						X
Lynne Cappelmann		X	X			
Charles DeGruccio			X			
Megan Dippolito						X
Brian Fitzgerald						X
Thomas Gleason			X			

ii. Updates

1. A League of Our Own – Invoice

Recreation will invoice ALOOO at the end of the season. They have been reliable when paying their fees.

2. NV Lacrosse – Rules and Regulations form

The Rules and Regulations form is missing from the application.

TO DO: Paul will ask Lance provided this form.

3. Speed Soccer – Payment received April 7th

Speed Soccer has not inquired about the August camp they usually have on Highland Field. Lynne mentioned that Speed Soccer is moving to a larger facility in Northvale. This may affect their camp in the summer.

TO DO: Tom will reach out to Mark Torrie.

iii. Inquiries

1. Temple Beth-El Men’s Club, Paul Siegel (now-Oct., Sundays 9-12pm – Lower Highland)

Discussed in Items from the Public.

2. Frisbee – Field Inquiry, Sundays 3-5 PM

Charles has reached out to Gary for field scheduling. There were no field request forms from Melissa Driscoll. The last communication was an email for field availability.

TO DO: Carolyn will reach out to Melissa to get an update.

iv. Invoices

Apreda Titans – Payment received (\$1169)

c. School Coordination (Lynne)

Everything is done. The men’s basketball has moved outside. Tom asked if there were any soccer or softball scheduling conflicts. Lynne has not heard of any scheduling issues. The school will add 12 parking spaces in the front of the school this summer. More spaces will be added in the next phase. Discussion continued on the school parking plans.

d. Grants (Nicole/Lynne)

i. Pondsides Dredging

No update.

ii. Highland Field Pavilion

This project will be put on hold until next year. Open Space and Green Acres are 2 grants available annually. They could be used together to pay for 75% of the materials. Additional costs for permits and engineering consultant fees are not included in the grant. Open Space grant applications are usually due in July-August. Green Acres grant applications are usually due in February. We estimate that this project will cost about \$100,000. Recreation would cover about \$45,000 because the permits and engineering consulting costs cannot be included in the grant. Construction would go out to bid. The town engineer has been successful about getting the grants, although it is not guaranteed.

Tom Donnelly suggested that Rec could fundraise through a raffle (trip, tv and \$100 gift certificate as prizes) or ask for businesses to donate time and/or material. Recreation appreciated the ideas. Other ideas are a walkway with personalized donation stones up to the pavilion.

e. Sports Coordination (Paul)

i. Sports Registration

Lynne spoke to Joe Simeone who runs the summer basketball program. Summer basketball started using the sports boosters website for registration. League

Athletic said that every sports can get their own merchant account and get their own website. All the sports can use the same website. Joe Simeone was going offer their website to baseball and softball for spring 2018. HP Soccer wants to remove themselves from AYSO, but their money is with AYSO. Seems like any sport can use the same website with their own account. Lynne is in contact with Joe and offered Recreation's help. Joe will reach out to Gary and Mike about the website.

ii. Volunteer to manage website

Kathy Sheldon who had volunteered to manage the website is involved with the sports and should be aware of the website situation.

iii. Sport Co-ordination Meeting

The meeting will be scheduled for August.

iv. Multi-town Sport Programs

No updates.

f. Town Programs

i. Fishing Derby - June 18 at noon-2pm

Paul is ready for the fishing derby. Tom has volunteered to assist.

TO DO: Paul will inform KJ the expected expenses (\$200 fish, \$50-\$100 prizes). Carolyn will reach out to the Boy Scouts for involvement and will co-ordinate eblasts from the school, HSA and the town.

ii. Town Day – Sept. 9 (raindate Sept. 10)

Planning is coming along. Rec will reach out to Junior Women's Club if and how they want to participate. Rides, facepainters, DJ, Sukha and the Taekwondo demonstrations have agreed to be at Town Day. Bank of NJ has given KJ \$2000 in donations to support town day.

iii. Ragamuffin Parade – Oct. 28 (rain location HP School APR)

No update.

g. Park & Playground Maintenance

i. Field Maintenance (Brian)

Bills are being paid. Fields look good.

ii. Pondsides (Charles)

- Residents requested additional stone dust on the walking path. Recreation agreed that the cost would come from the Recreation maintenance.
- Some of the exercise stations are broken. Should they be removed? Are they a hazard to anyone? Some posts are on the ground. The idea of the exercise stations is nice, but we don't know if they are being used and if they are broken. Recreation will take a look at it next month to determine if are broken and should be pulled out.
- There was discussion about the accident at Pondsides.

TO DO: Carolyn will ask DPW to add the stone dust to the walking path.

iii. Highland (Lynne)

A resident asked about getting the Highland Field parking lot paved because it is a mess in the winter and it is an eyesore for people coming from out of town. There is are issues with water run off, permeability, and high cost that prevents it to be

paved. There is a build up of gravel in the drainpipe from the run off. It is a project that is possible, but it would be a high cost.

iv. George street (Paul)

Accessible Swing Seat was broken and taken down by DPW. The replacement options were reviewed and Recreation would like the same model or as close as possible to replace it. The closer options cost about \$900 with shipping. The swing broke because of improper use. This may be covered through maintenance, but Tom will check with KJ.

TO DO: Tom will send a note to KJ. Carolyn will contact Mark to see if there are any marking indicating the manufacturer and start the paperwork for replacement.

v. School (Carolyn)

No update.

vi. Beechwood (Nicole)

No update.

vii. Don Horsey (Tom)

No update.

viii. Columbus (Megan)

No update.

h. Tennis (Paul)

i. TGA

Recreation approves the summer dates for the tennis program. TGA will be invoiced \$10/student for the spring season and will be invoiced at the end of each season.

TO DO: Paul will post a sign when the courts are used for lessons and camps. Paul will provide the invoice information to Carolyn and Carolyn will send to TGA.

ii. Tennis Badges

Tom created 21 badges for 2017. Recreation should start planning on badges for 2018.

TO DO: Carolyn will send the badges to the residents who have paid.

iii. Tennis Signage

No update.

iv. Tennis Association

There is a need for a Tennis Association.

6. PROJECTS

a. Highland Field Pavilion

Discussed in Grants.

b. Highland Field 4 Dugout Roof – research

No updates. Recreation discussed if baseball would consider purchasing a cover/tent as a temporary solution.

7. OTHER ITEMS

a. Spring Repairs – Highland Field 1 Conduit, Field 4 batting cage

The repair estimate from Galioto Electric for the conduit was \$4,020 (March 28, 2017). Recreation will check if this could be repaired by DPW or has been repaired by DPW.

TO DO: Carolyn will ask Mark to cut the weeds in the Field Batting cage.

b. Lightning Detector – Upper Highland

The lightning detector has not been fixed. HP BOE has recently approved the maintenance contract. Rich Wills indicated in an email that he would be fixing the detector soon.

TO DO: Carolyn will follow-up with Rich.

8. NEXT MEETING

Next regularly scheduled meeting is Wednesday, June 21, 2017 at 8:00PM.