

HARRINGTON PARK FARMER'S MARKET

HARRINGTON PARK COMMUNITY BUSINESS ALLIANCE &
THE BOROUGH OF HARRINGTON PARK
Harrington Park, NJ 07640

2018 REGULATIONS

PURPOSE:

The goal of the market is to contribute in a positive manner to the town of Harrington Park, while also supporting and cultivating the local business community. We also endeavor to bring recognition in particular to local farmers and food businesses and producers in the area. Any proceeds raised from the market will go directly into the beautification of the downtown business district of Harrington Park.

REGISTRATION:

Vendors will have the following options for space at the market:

Full 8 weeks: \$140 [\$20 per week and a free space at Town Day if vendor prepays for all 8 weeks]

September Package: \$100, 4 weeks in September, paid in advance

October Package: \$100, 4 weeks in October, paid in advance

Daily Rate: \$30

APPROVAL PROCESS:

Vendors are asked to submit an Application Form to the Business Alliance for a space at the market. The Business Alliance will inform the applicant of the decision in relation to the application. If a vendor is accepted, payment for their chosen dates will be due in full immediately. Checks should be made payable to the 'Harrington Park Community Business Alliance'.

LOCATION/ TIME

The market will be held on the following dates, from 10am – 2pm

Saturday September 8th: Town Day at Highland Field, Harrington Park

Sunday September 16: Borough Hall, 85 Harriott Avenue, Harrington Park

Sunday September 23 Borough Hall, 85 Harriott Avenue, Harrington Park

Sunday September 30 Borough Hall, 85 Harriott Avenue, Harrington Park

Sunday October 7 Borough Hall, 85 Harriott Avenue, Harrington Park

Sunday October 14 Borough Hall, 85 Harriott Avenue, Harrington Park

Sunday October 21 Borough Hall, 85 Harriott Avenue, Harrington Park

Sunday October 28 Borough Hall, 85 Harriott Avenue, Harrington Park

- The Borough of Harrington Park reserves the right to change the location of the market on any given Sunday.
- Vendors will be notified 24 hours in advance of cancellation of market
- Set up time is from 9am and breakdown after 2pm

MISSING MARKETS:

If a vendor is going to be absent for a scheduled market, they must notify the manager by the Thursday before their scheduled market. Notification should be completed by sending an email to marlospassion@gmail.com or by calling 201-982-8006. If the vendor has already paid for this date the payment will be put towards another future date. If no notice is given to the Market and a vendor does not show up, the payment will be forfeited.

INSURANCE:

Each vendor must provide a certificate of liability insurance with a minimum coverage of \$1,000,000.00. The Borough of Harrington Park should be named as an additional insured on the Insurance certificate. Certificates of insurance must be received and approved with the Vendor Application. No vendor will be permitted to sell at the market unless this certificate is received and approved.

SPACES:

Spaces will be assigned by the market manager and will continue for the duration of the season. Spaces assigned to the vendor are to be utilized only by that vendor. No leasing or lending of market stalls will be allowed. When unable to attend, vendors must notify the manager 48 hours in advance.

HOLD HARMLESS

Each vendor must provide a Signed Hold Harmless (enclosed) at least 2 weeks prior to the start of the market. Each vendor will be required to have an extinguisher present at each location.

ORDERLY MARKET OPERATION:

The market manager of the day is responsible for the orderly operation of the market. All questions and issues are to be directed to the market manager. Disputes between vendors and market manager will not be tolerated at the market site. The market manager will not tolerate any vendor who makes negative comments about the market or about any other market vendor to the public. The market manager has the right to evict any vendor from the market site. The decision of the market manager is final and not subject to review. The vendor's sole responsibility is a formal complaint in writing to the market manager. The market manager is only responsible for acting upon receipt of a written complaint from a vendor.

PRODUCTS:

All products available for sale by vendors at the market must be approved by the market manager. The manager has the right to reject and or deny the sale of any product it deems not in compliance with the stated purpose of the farmers market or applicable laws and codes.

DISPLAY:

Vendors must supply all display equipment, including tents, tables etc. that they need. Display tables will be set up, so that no seller blocks or limits the view or access of consumers to a neighboring seller. Sidewalks surrounding the parking area and handicap ramps from the sidewalk to the street may not be blocked. Vendors must supply their own scales, bags, tables, etc. Vendors must maintain scales acceptable to the county department of weights and measures. All other containers must identify the net weight of the contents. Any food product that is not fresh or good quality will not be displayed or sold at the market. The market manager has the right to require any product that does not comply with the market regulations to be removed from any stand. All prices must be posted before and during sale time. In addition, each seller must display a sign in a prominent place giving her or her business name

and address. Vendors and their employers must wear shirts/trousers/shorts/skirts and shoes. Hawking or shouting to attract customers will not be permitted. Each vendor is responsible for cleaning the area around his or her stall and providing at least one trash receptacle. No vendor generated waste shall be left in public trash receptacles. Vendors will be advised on the first day of the market where they may park their truck or other vehicle. Vendors must take all garbage generated by the stall with them when they leave. The Borough property must be left in the same clean condition it was received in.

Vendors will comply with all federal, state, and county regulation including, but not limited to, Chapter 24 of the new Jersey sanitary code. Vendors must comply with other terms and conditions that may be added for public health, safety and welfare.

MARKET CONTACT:

Marlo Gruber - Market Manger - 201-982-8006

Helen Maginn – Business Alliance Member – 201 – 9945932

I have read the above market regulations and agree to adhere to them

Signature: _____ Print Name: _____

Date: _____