

# Building Department

*Borough of Harrington Park*

85 Harriot Avenue

Harrington Park, New Jersey 07640

201-768-2585 fax 201-768-3038

[building@harringtonparknj.gov](mailto:building@harringtonparknj.gov)

## RESIDENTIAL CERTIFICATE OF CONTINUED OCCUPANCY APPLICATION (RCCO)

CLOSING DATE \_\_\_\_\_ CONTACT NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

ONE FAMILY     TWO FAMILY     CONDO/TOWNHOUSE     APARTMENT     OTHER

MULTI-FAMILY (BHI REGISTRATION REQUIRED)

SELLER/LANDLORD-NAME \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

ADDRESS: \_\_\_\_\_

REALTOR: \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

ATTORNEY : \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

BUYER/TENANT-NAME \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

ADDRESS: \_\_\_\_\_

REALTOR: \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

ATTORNEY : \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

**FEE PAYABLE AT APPLICATION:** (Check made out to the "Borough of Harrington Park")

ONE-TWO FAMILY, CONDO/TOWNHOUSE = \$ 100.00

MULTI-FAMILY = \$ 50.00 EACH APARTMENT

APARTMENT = \$ 50.00

**PLEASE NOTE:** HARRINGTON PARK FIRE PREVENTION BUREAU CONDUCTS A SEPARATE INSPECTION FOR SMOKE DETECTOR/CARBON MONOXIDE ALARMS/FIRE EXTINGUISHER.

SUBMIT APPLICATION FOR CERTIFICATE OF SMOKE DETECTOR – CARBON MONOXIDE ALARM AND FIRE EXTINGUISHER COMPLIANCE.

**OFFICIAL USE**

FEE \$ \_\_\_\_\_ CHECK # \_\_\_\_\_ CASH \$ \_\_\_\_\_ RECEIVED: \_\_\_\_\_ DATE: \_\_\_\_\_

RESIDENTIAL CERTIFICATE OF CONTINUED OCCUPANCY (RCCO)  
INFORMATION SHEET

This information is being provided to assist in preparing for the required RCCO inspection.

The following are the most common items the inspection will address but not all the items that could be cited:

1. The property is being used as zoned or approved (i.e. one family, two family, etc.)
2. There is no sump-pump or any unauthorized water connection into the sanitary sewer.
3. All open construction permits are inspected, approved and closed.
4. Sidewalks, if installed, are in good condition.
5. There is no double key lock on the primary exit/entrance door.
6. There is at least one handrail on stairs with 4 or more risers.
7. The general visual inspection reveals any item that could be considered hazardous or an imminent danger.
8. Pools are required to have approved pool barrier (fence) and gates that open out, self close and latch.

Bureau of Fire Prevention  
Borough of Harrington Park  
85 Harriot Avenue  
Harrington Park, NJ 07640  
To Schedule an inspection, call 201-321-9550

For office use only Date Called \_\_\_\_\_  
Inspection Date \_\_\_\_\_  
Inspection Time \_\_\_\_\_

Certificate # \_\_\_\_\_  
Closing Date \_\_\_\_\_

**APPLICATION FOR ONE AND TWO FAMILY DWELLING  
CERTIFICATE OF SMOKE DETECTOR-CARBON MONOXIDE ALARM  
AND FIRE EXTINGUISHER COMPLIANCE**

**Dwelling Location:**  
(not mailing address)

Block \_\_\_\_\_ Lot \_\_\_\_\_

Street \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Municipality: HARRINGTON PARK County: BERGEN State: NEW JERSEY

Seller's Name: \_\_\_\_\_

Buyer's Name & Address: \_\_\_\_\_

An inspection shall be conducted by the owner or an authorized representative of the owner. The smoke detectors required above shall be located in accordance with NFPA 74; the carbon monoxide alarm(s) installed per NPA-720. The detectors are not required to be interconnected. Battery powered detectors and alarms are acceptable. NOTE: AC powered and/or interconnected alarms and smoke detectors installed in homes constructed after January, 1977 shall be maintained in working order. Fire extinguishers shall be installed within 10 feet of the kitchen area. See attached forms for more information.

Applicant's Signature \_\_\_\_\_

**\*\*\*CERTIFICATES ARE VALID FOR SIX (6) MONTHS\*\*\***

**NOTE: ALL BOXES MUST BE CHECKED IN ORDER FOR CERTIFICATION TO BE VALID**

I, Inspector \_\_\_\_\_ certify that the dwelling at the above location was inspected for compliance of the New Jersey Uniform Fire Code.

- Smoke Detector on each level of the dwelling, including basements, excluding attic or crawl space
- Smoke Detectors and Carbon Monoxide alarm outside each sleeping area, and within 10 feet of bedrooms
- All smoke Detectors are in working order       All Carbon Monoxide Alarm(s) are in working order
- Fire Extinguisher within 10 feet of the kitchen

This is a \_\_\_\_\_ story dwelling       With Basement       Without Basement

Inspector Signature \_\_\_\_\_ Date: \_\_\_\_\_

Fee: \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Cash ( ) Receipt #: \_\_\_\_\_ Date: \_\_\_\_\_

**CHECKLIST**  
**FOR**  
**SMOKE DETECTOR AND CARBON MONOXIDE**  
**AND**  
**FIRE EXTINGUISHER CERTIFICATE**

Fee = \$60.00 - if application is submitted more than 5 business days  
from closing (OR)  
\$100.00 - if application is submitted less than 5 business days from  
closing. → make check payable to  
"The Borough of Harrington Park"

- SMOKE DETECTORS:
- Smoke detectors shall be located (1) on each level, including basement.
  - Outside Bedrooms smoke detector(s) shall be within 10 feet of all bedroom doors.
  - Smoke detectors shall NOT be located in attic, crawl spaces, or in immediate kitchen area.
  - Smoke detectors may be battery operated or electric interconnected system.

CARBON MONOXIDE ALARMS:

- At least (1) carbon monoxide shall be installed outside and within 10 feet of all bedroom doors.
- Additional carbon monoxide may be installed on other levels and in furnace/boiler area.
- Carbon monoxide alarm may be battery operated, plug in electrical or smoke detector/carbon monoxide combination type.

PORTABLE FIRE EXTINGUISHER:

- At least (1) portable fire extinguisher shall be within 10 feet of the kitchen.
- Extinguisher shall be listed and no smaller than 2A: 10B:C rated for residential and no more than 10lbs.
- Extinguisher shall be hung no more than 5 above floor must be in visible, readily accessible and near an exit location.

See attach diagram for required (above) and additional recommended locations for smoke detector and carbon monoxide alarm locations.

\*\*\* "Shall" indicates required by code