

**SPECIAL MEETING**

**Mayor and Council**

**Borough of Harrington Park, New Jersey**

**July 2, 2020**

Under the provision of the Open Public Meetings Law, you are hereby notified, that the Mayor and Council of the Borough of Harrington Park, will hold a Special Meeting scheduled for Monday, July 2, 2020 at 7:00pm EST, through electronic media.

Topic: Budget 2020 Adoption

Time: July 2, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/94445465107?pwd=dE1VOTNCUncvakJ2bWx0NHYzcTFIUT09>

Meeting ID: 944 4546 5107

Password: 475619

One tap mobile

+19292056099,,94445465107#,,,,0#,,475619# US (New York)

+13017158592,,94445465107#,,,,0#,,475619# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 944 4546 5107

Password: 475619

Find your local number: <https://zoom.us/u/aKHZj4Hhh>Time: Jun 22, 2020 07:00 PM Eastern Time (US and Canada)

This is in response to public health and safety concerns at the direction of the County Executive and the State of New Jersey. At this time future meetings and Borough business shall be held through electronic media if necessary and shall be advertised and posted on the Borough website [harringtonparknj.gov](http://harringtonparknj.gov) under the Mayor and Council Tab and Meeting Schedule Tab. Anyone affected by such preventative actions of the Mayor and Council may email the Borough Clerk’s Office [clerk@harringtonparknj.gov](mailto:clerk@harringtonparknj.gov) or you call 201-768-1700 and request any documentation deemed necessary. The Mayor and Council may take action on any business deemed appropriate.

Ann H. Bistriz RMC CMC CMR

Borough Clerk/Administrator

**(PAH) Call Meeting to Order      7:00pm**

**Mayor’s Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It has been posted on the bulletin board in the Municipal Center and posted on the Borough website. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
BROCKMAN (JB)	x	

PEDERSEN (JP)	x	
CHUNG (JC)	x	

**Also Present:**

**Ann H. Bistriz, Borough Clerk (ALB)**  
**Kunjesh Trivedi, CFO Tax Collector (KJT)**  
**John R. Dineen, Borough Attorney (JRD)**  
**Gary Higgins, Municipal Auditor (GH)**

**(JP) 2020 Budget Adoption Process**

**Second Reading of CAP Ordinance #744-Addendum A**  
**CALENDAR YEAR 2020 ORDINANCE TO EXCEED**  
**THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE**  
**AND TO ESTABLISH A CAP BANK**  
**(N.J.S.A. 40A-4-45.14)**

**Motion: JP**  
**Second: GE**

GH explained that this is the standard Ordinance that is adopted every year which permits the Borough to bank the percentage that the budget is under the CAP. This year Harrington Park is at 2.5% and is allowed to bank the 1% in case it is needed to budget the municipality in the future. It does not authorize spending, it is a budgeting tool.

**(PAH) Meeting open to the Public for discussion of Ordinance #744 only**

**Motion GE**  
**Second DW**  
**Vote AIF**

**No Public Present**

**(PAH) Meeting Closed to the Public**

**Motion GE**  
**Second DW**  
**Vote AIF**

**No additional discussion from Mayor and Council**

**(PAH) Roll Call for Adoption of Ordinance #744**

**All in Favor**

**(JP)**

**Resolution 2020-96**  
**Self Examination of Budget Resolution**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Harrington Park has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Harrington Park that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget.
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated;
  - b. Items of appropriations are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**Motion JP**

**Second JC**

GH noted that every 3 years the division requires that they review the municipal budget. The Harrington Park budget has been certified by the CFO and by himself that it is compliant with the Local Budget Law.

**Roll Call Vote AIF**

(JP)

**RESOLUTION 2020-97**  
**Waiver of Reading in Full of the 2020 Budget**

WHEREAS, N.J.S. 40A:4-8 permits that the Budget as advertised may be read by its title providing that at least one week prior to the date of the hearing a complete copy of the approved budget shall

- a) be posted in a public place where public notices are customarily posted and at the free public library, and
- b) is made available to each person requesting the same during said week and during the public hearing, and

WHEREAS, the Borough of Harrington Park has complied with the aforesaid requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body, the reading in full of the 2020 Budget be dispensed with.

**Motion JP**

**Second JC**

**Roll Call Vote AIF**

(GH) The average home in Harrington Park is \$514,000 will have a 1.5 cent increase per 100 assessed value or an average of \$80 per home. This is on the municipal component of the budget, only. Borough surplus is \$1.8 Million. \$572,000 was used to create this year's budget. This positive cash flow is very good for the municipality.

Audit process will begin during the next week and will be addressed in August.

A footnote has been added to the budget due to the pandemic with an unknown outcome that may or may not affect the budget. In some municipalities the fees collected through the Court or Building Departments may be adversely affected. Fortunately Harrington Park does not have to rely on these departments. Residents seem to have the ability to pay taxes and the large surplus helps keep the Borough in good shape.

GE requested clarification of what the \$1.2M surplus means. GH explained that it is similar to a "rainy-day" fund. It also provides solid ground if the Borough needs to borrow money.

(JP)

**Adoption of Budget**  
**Resolution 2020-98**

**Be It Resolved** by the Governing Body of the Borough of Harrington Park, County of Bergen that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 5,195,491 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,

(c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

(d) \$ 90,247 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

(e) 338,853 (Item 5 below) Minimum Library Tax

**Motion JP**  
**Second JC**

(PAH) Meeting Open to the Public for Discussion of the 2020 Budget  
Motion GE  
Second JB  
Vote AIF

No public present for discussion of the 2020 Budget

(PAH) Meeting Closed to the Public for Discussion of the 2020 Budget  
Motion GE  
Second JB  
Vote AIF

(PAH) Motion to Adopt the 2020 Municipal Budget for the Borough of Harrington Park  
**Motion JP**  
**Second JC**  
**Discussion -none**  
**Roll Call Vote AIF**

**(JC) Update for BOE**

Meeting at the High School BOE had many students attending to address the issue of a Board member who wore “Black-face” for a costume when he was in his teens. The meeting went until 4:30am with many students, past and present, speaking passionately about this incident. The Board member eventually announced that he would step down from his position. It is evident that the High School needs to address many issues that are being brought to them from students.

**Adjournment-Time: 7:16pm**

**Motion: JP**

**Second: JC**

**Vote: AIF**

**Addendum A**  
**BOROUGH OF HARRINGTON PARK**  
**BERGEN COUNTY, NEW JERSEY**  
**Ordinance #744**  
**CALENDAR YEAR 2020 ORDINANCE TO EXCEED**  
**THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE**

**AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A-4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Harrington Park in the County of Bergen finds its advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 1.0% increase in the budget of said year, amounting to \$53,831 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Harrington Park, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Harrington Park shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 1.0%, amounting to \$53,831, and that the CY 2020 municipal budget for the Borough of Harrington Park be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.