

**REGULAR MEETING**  
**Mayor and Council**  
**Borough of Harrington Park, New Jersey**  
**February 18, 2020**

**(PAH) Call Meeting to Order**

**Time: 7:04pm**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
BROCKMAN (JB)		x
PEDERSEN (JP)	x	
CHUNG (JC)	x	

**Also present:**

**Ms. Ann H. Bistriz, Borough Clerk (ALB)**

**Mr. John Dineen, Borough Attorney**

**Mr. Kunjesh Trivedi**

**(PAH) Flag Salute**

**(PAH) Suspend the Regular Order of Business**

**Motion GE**

**Second JP**

**Vote AIF**

**(PAH) Open the Meeting to the Public**

**Motion GE**

**Second JP**

**Vote AIF**

**Neglia Engineering Presentation of the Pavilion Project**

Gregory Polyniak and John Dunlea from Neglia Engineering provided an overview of the Pavilion Project planned for Highland Park through Open Space.

Bid specs will be advertised shortly. Exhibits were distributed.

28' by 24' concrete pad with underground drainage system will benefit the area and help keep cracking of the base. 4 pillar structure with roof will be constructed accordingly.

Additional bids will be for, electricity, lighting, electric receptacles, masonry pillars and benches/tables.

Bid opening anticipated in April with work completed by Town Day.

Thomas Donnelly, (Manor Road) Recreation Commission. The drainage system should benefit the area as well as enhance the life of the structure. He hope that he can get most of the tables and benches donated by families in town.

JC confirmed that there is room for 6 tables and benches.

GP showed samples of potential styles of low maintenance seating.

GP addressed the drainage concerns and grading in the area as well as ADA requirements. Discussion followed about maintenance of the system and how it is connected to any drains that already exist.

TD inquired about the use of the electricity. It was explained that if receptacle were installed, they would be locked so only authorized parties could use.

PAH requested timers on any lighting.

PAH asked about the use of grills. GP stated that is a Borough issue.

GP and ALB explained the bid process to TD. Ad runs 4 weeks with award in April.

PAH thanked all who participated in the presentation.

**(PAH) Meeting Closed to the Public**

**Motion GE**

**Second JP**

**Vote AIF**

**(PAH) Return to the Regular Order of Business**

**Motion GE**

**Second JP**

**Vote AIF**

**(PAH) Minutes Approval**

**January 20, 2020**

**Motion DW**

**Second GE**

**Roll Call Vote AIF (abstain JP)**

**(PAH) Consent Agenda-Resolutions-**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

**Consent Approval (A-C)**

**A-2020-47 Training for US Census 2020**

**B-2020-48 Finance Department P/T Employee**

**C-2020-49 Payment of Claims**

**Motion JP**

**Second JC**

**Roll Call AIF**

**(PAH) Consent Correspondence “AA”**

**Motion JP**

**Second AN**

**Vote AIF**

**Individual Committee Reports**

**(PAH) Mayor Hoelscher**

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance**

**Construction:** \$4826.00

**Fire:** 7 calls, 1 of each meeting: Interboro, Company and Business

2 drills, 2 inspections

**HPVAC:** 26 Calls ( 15 in HP)

**(GE) Police, Municipal Court, Personnel**

505 Calls, 183 traffic enforcements

1 Criminal case-jewelry theft

Flyge and Leeman recertified in Alcohol Testing

Flyge recertified in Radar Instructor.

47 Summonses

7 accident-no injuries

No DUI

3279 miles driven

\$10,000 in overtime

O/E \$12,300 in unanticipated repair

**(DW) DPW, Building & Grounds, Sanitation/Recycling**

Repaired Recycling roof

5 Litter details

Replaced holiday decorations

Rebuilt catch basins

Filled pot holes on Highland

Worked with EC and O&R regarding tree trimming

1/18 ready to plow and salt for storm

Recycling 9680 white goods

2540 Aluminum

3CY logs

630 pounds of cardboard

Brine machine ready with Norwood for any upcoming storms.

**(JB) Board of Health, Environmental Commission**

**(JP) Finance, Admin. & Exec., Grants**

Auditors have been at the Borough.

CFO has met with Department Heads

CFO ready to advertise Part-Time-position for his office.

Brief Discussion with KJT regarding use of BANS or Bonds for financing projects.

Budget will be introduced at the second meeting in March and plans to adopt at second meeting in April.

PAH added that he was pleased that KJT agreed to allow his grandson to participate in Senior Service by volunteering in the Finance office.

Discussion followed regarding the assessed value of the Allegro project and its impact on the budget and bonding in the future.

KJT explained the tax impact of bonding for \$3.1Million. His office is working very closely with the Finance Committee to keep any tax increases to a minimum. In any event the tax increase could be highest in 2021 and then level out over time. Much depends on the final assessment of the Allegro project as well as when the community will actually start renting units. Currently, the Borough is in a watch and wait situation to help fund the Fire Truck while Allegro in under construction. The plans for the budget on the municipal side will be close to the standard \$70-\$100 increase for the average home. KJT has cautioned all on spending until the Allegro tax money starts to be collected.

JRD noted that KJT has a sound financial plan and that the Borough Tax Assessor is in the loop, as well.

PAH noted that the assistant to the Finance office has resigned. Permission has been requested to run ad to hire someone. To hire someone full time could be a \$30-\$35 impact on each home in the Borough due to pension and health benefits and education. PAH regrets minimizing the staff several years ago. Council sided with holding off hiring full-time at this time since we are unsure of incoming property taxes for this year.

**(JC) Recreation Commission, Liaison to Board of Education, Public Information**

HP School will be repairing their Basketball Court with the donation from the 5K race.

Recreation did not have a meeting, due to lack of a quorum.

**(ALB) Borough Clerk/Administrator**

**Open Space 2020 Applications are due March 23, 2020**

**Manager of Facebook Page for Recreation Commission**

JRD instructed ALB to write a Resolution to send out to Council for approval.

**Environmental Commission permission to replace trees**

JRD explained that they have to ability to go out at any time to utilize their program on behalf of the municipality.

**Old Business**

**New Business**

**(PAH) Mayor's Report**

- Requested ALB let Club 60 members know that Census 2020 is looking for help.
- Meeting with CSX/NJDOT waste of time. There were no intentions of addressing the current issues on the tracks. However, he has reached out to the County and Tom Connolly is looking into possibly putting pressure on CSX to repair.
- Thank you to all those who took the Child Abuse training. The class will be on line, early Spring.
- Borough submitted all information to Riverside Cooperative for paving this year.

**Ordinances-None**

**(PAH) Motion for Closed Session GE Time:8:40pm**

**Second DW**

**Vote AIF**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

**(GE) Police Litigation**

**Police-Contract**

**Police-Personnel**

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session 8:46pm**

**Adjournment-Time: 8:47pm**

**Motion: AN**

**Second: GE**

**Vote: AIF**

**Addendum A**

**2020-47**

**Training for US Census 2020**

**WHEREAS**, the US Census 2020 Campaign will be training employees and volunteers for the upcoming census; and

**WHEREAS**, the United States Census Bureau had reached out to municipalities to help them utilize local residents to facilitate this program; and

WHEREAS, the Bureau will provide a Certificate of Insurance and provide all their own training equipment and supplies without and cost to the Borough of Harrington Park; and  
 WHEREAS, training program shall only take place during the regular business hours and will not impact and previous scheduled activities which include, but are not limited to meetings of Council, Board, Committees, Clubs and Municipal Court.  
 THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Harrington Park, approve the use of the Council Chambers to be scheduled for training purposed to help facilitate the US Census 2020 Campaign, to be scheduled through the Borough Clerk’s office.

**Addendum B  
2020-48**

**Finance Department P/T Employee**

WHEREAS, the Assistant to the Finance Office will be resigning as of February 28, 2020; and  
 WHEREAS, there is a need to advertise for this part-time position; and  
 NOW THEREFORE BE IT RESOLVED, the Mayor and Council approve the advertisement for the position of part-part time employee to the Finance Office in the Northern Valley Press and on the Borough Website and Facebook page.

**Addendum C  
2020-49**

**Payment of Claims**

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2018)	\$ 75,652.33
Current Appropriations (2019)	\$ 792,275.48
General Capital Fund	\$ 704,027.97
Animal Trust	\$ 941.20
Miscellaneous Trust	\$ 20,467.25
Affordable Housing Trust	\$
Open Space Trust Fund	\$
Grants	\$ 3,269.99
Escrow	\$
<b>Total</b>	<b>\$ 1,596,634.22</b>

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

**WHEREAS**, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	\$ 122,472.41
Payroll- Salaries/Wages	\$ 121,773.62
Payroll- Salaries/Wages	\$ 127,372.58
Payroll-Salaries/Wages	\$ 127,033.15
Local School- Jan-Feb 2020	\$ 2,081,118.00
Regional School – Capital Fund	\$ 712,765.50
Debt Services Principle (bond)	\$
Debt Services Interest	\$ 16,100.00
Debt Service Loan/Interest (NJEIT)	\$ 8,434.20

**TOTAL \$ 2,818,417.70**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$4,415,051.92** be approved and ratified respectively.

**AA Correspondence**

January 15, 2020  
33 Oak Street Tax Appeal adjustment.  
January 16, 2020  
State Funding for Watershed Property in the Upper Hackensack River area-Bergen SWAN  
January 22, 2020  
Superior Court of New Jersey DWI  
January 30, 2020  
Neglia request to NJDOT final inspection for Hackensack Avenue paving project.  
February 4, 2020  
NJDOT CSX Track Review-February 11, 2020.  
BCUA expedited copy of Tonnage Report  
Orange and Rockland update for roadwork (paving) in the Borough  
February 10, 2020  
Freeholder’s correspondence regarding Census programs for 2020  
Neglia correspondence to O and R regarding recent past paving and future considerations.  
Northvale Planning Board Public Hearing for 2020 Master Plan.  
Notice for Public Hearing BOA-Park Street application.  
February 11, 2020  
NJDOT Correspondence (Neglia) regarding the tart of Hackensack Avenue project.  
BCUA incentive program –Connection Fees-copy provided for CFO.  
February 12, 2020  
Summit Network RE: Bergen JIF- Representation for Confidential Sports Litigation

