

**REGULAR MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
October 21, 2019**

(PAH) Call Meeting to Order

Time: 7:00pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
BROCKMAN (JB)	x	
PEDERSEN (JP)	x	
CHUNG (JC)	x	

Also present:

**Ms. Ann H. Bistriz, Borough Clerk (ALB)
Mr. Kunjesh Trivedi, CFO CTC (KJT)
Mr. John Dineen, Borough Attorney (JRD)**

(PAH) Flag Salute

(PAH) Minutes Approval

September 9, 2019

Motion GE

Second JP

Discussion No Discussion

Vote Abstention (JP, JC) AIF

September 16, 2019

Motion GE

Second JP

Discussion No Discussion

Vote Abstention (DW, JB, JC) AIF

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of

these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval (A-

(A) 2019-132-Resolution On Premises Raffle-HSA #267

(B) Resolution 2019-133-On Premises Raffle-Norwood Public School PTO #269

(C) 2019-132-BERGEN COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) APPLICATION – BOROUGH HALL
ADA-ACCESSIBLE RAMP AND SIDEWALK IMPROVEMENTS
MUNICIPAL ENDORSING RESOLUTION

(D) Resolution 2019-133-Payment of Claims

Motion JP

Second JC

Roll Call AIF

(PAH) Consent Correspondence “AA”

Motion JP

Second JB

Vote AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

(AN) **Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance**

Building Department-\$4298 in permits-No money received this month from the Allegro Project

HPFD-10 calls, 2 drills, 1 trip to Fire Convention, 1 Interboro meeting, 1 Officers meeting

HPVAC-16 calls (11 in town, balance- mutual aid)

(GE) **Police, Municipal Court, Personnel**

473 calls, 171 Traffic Enforcements

No criminal activity

35 Summones-621 YTD Officer Getto 22 (Sept.) YTD 219

4 Motor vehicle accidents

No DUI

Miles traveled YTD 41,176

OT \$28,000 left in the budget

O/E \$20,000 left in the budget

(DW) **DPW, Building & Grounds, Sanitation/Recycling**

August:

3rd 5:30am call to remove a branch blocking Lynn Street

6th Set up for National Night Out-Highland Field

Helped the library set up for a children’s program

22nd Borough Parking lot was weeded and cleaned for striping
Cleaned litter town wide where necessary on County and local roads, Locations include the flower bed by Closter and along the waterways on Closter Road.

Curbside Recycling: 16.75 tons

September:

Set up for Town Day

Dead tree at the end of 1st Street was removed

DPW constructed the pergola at the Borough Hall

Litter collection along Schraalenburgh Road, Lafayette and on Water Company property where necessary.

Collected trash from Beechwood Clean up (40 bags of debris/30 bags of recycling)

Recycled 2460 lbs., plastics, 1300 lbs. newspaper, recycling 12.16 tons

(JB) Board of Health, Environmental Commission

BOH-Rabies vaccine clinic is scheduled for November 16th- A new veterinarian will be used this year. Program is at the DPW Building and is free to all residents of Bergen County

EC-The Commission thanks the Mayor and Council for their support of approving the Plastic Ban Ordinance. Thank you also goes out to the Green Team and the Boy Scouts for their hard work to refurbish the pathway at Beechwood Park.

The Beautification Committee worked with the Environmental Commission to replant the front of Borough Hall. Thank you, Cleatus Farms, for the design and the planting.

The HP Bees worked very hard this year- they produced 144 jars of honey, and will all be sold by the end of the year.

EC plans to replant some trees on Highland Avenue with help from Cleatus farms (once again).

(JP) Finance, Admin. & Exec., Grants

Borough did very well with the Best Practices Survey and will receive 100% of the State Funding (as in the past).

Added Assessment Tax Bills have been mailed

Budget requests will begin end of month

Holiday lights will be installed at the beginning of November by the Borough Hall.

Retro pay has been made to all the employees not under a contract or collective bargaining agreement.

(JC) Recreation Commission, Liaison to Board of Education, Public Information

Spring Sports program went very well approx. \$14,000 remains in the account after seasonal expenses.

Soccer is on the same trajectory; \$10,000 was provided by AYSO (we are no longer a member) and there is a balance of \$12782 from last year's field use.

A portion of these funds will go toward field repairs and some towards repairs of the field house.

Town Day was a successful day, attendance wise and financially. The Commission sold their own food, rather than outsourcing; over \$10,000 was left at the end after all expenses.

JIF rules have changed regarding alcohol consumption and type of rides allowed and/or prohibited. This year, due to the new regulations, the Borough had to take out additional insurance.

Ragamuffin Parade-October 26th starting at Borough Hall-10am

Lower Field needs repair of a wire by a light pole-KJT will need a quote.

JC inquired into the Open Space project and when can work begin.

Discussion followed regarding paving the parking lot at Highland Field. ALB reported the water and run off issues and how much is already built up in the area. Neglia Engineering can explain further, however, in any event it is a major issue, and may be bet to leave as is.

George Street swings need to be power washed.

Board of Education

Current Pre-K program is for 4-5 year old Harrington Park children. The School will be partnering with the Community Church to start a full-day program for 3-4 year old students. 64 students anticipated, with 8 aides, 3 teachers, 1 each-secretary, administrator and nurse. The school plans on a continual advertising campaign to ensure the program runs to its fullest potential.

The BOE is requesting permission to place signs around town in designated places.

Motion by JC

Second DW

No discussion

AIF

(ALB) Borough Clerk/Administrator

Thank you to the DPW for all their hard work involved with the replanting of the front gardens (Borough Hall) and the construction of the pergola between the Borough Hall and Library.

Old Business

Final quote for replacement body armor is \$10,987.02. KJT will review all information and determine funding for the equipment.

JB had inquired into other uses of the vests. GE explained that the older vests deteriorate due to perspiration and wear and are deemed unusable.

AN requested possibility of ordering a couple of vests at the same time for the Ambulance Corps since they could be called to the scene of an active shooter if there are injuries.

New Business

JB thanked the Recreation Commission and DPW for all their support for the Farmers Market. The new location at Highland Field provided great exposure for the event.

(PAH) Mayor's Report

- Requested that the electronic sign board be changed to reflect the last day of twice a week garbage collection and last day of vegetation collection.
- October 4, 2019 the Borough applied for a new senior van through the shared service program with Haworth (Lead Agency) and Closter.
- Mark Kiernan, Supt. DPW and Councilwoman Walker, are working with Norwood for a Shared Service for brine coating.
- The Fire Department held a Fundraising Breakfast at Applebee's-thank you JB.
- Thank you to the Boy Scouts 616, for their hard work spreading wood chips at Beechwood Park.
- The planting of the front of Borough Hall looks great. Thank you to Suellen Spillane, ALB and Peter Ardito for their commitment to the project.
- Thank you to KJT for his hard work on the submission of Best Practices Survey to Trenton (84 questions).

Open to Public

Motion GE

Second JP

AIF

No One present

Closed to Public

Motion GE

Second JP

AIF

Ordinances

(GE) Introduction of Ordinance #742 ORDINANCE NO. #742

AN ORDINANCE OF THE BOROUGH OF HARRINGTON PARK, IN THE COUNTY OF BERGEN, NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 66 OF THE BOROUGH CODE OF THE BOROUGH OF HARRINGTON PARK (Police Promotion Process)

Motion GE

Second JB

Discussion none

Vote AIF, abstention JP

(PAH) Motion for Closed Session Time:

Second

Vote

RESOLUTION

~~WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and~~

~~WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.~~

~~BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.~~

Return to Open Session
Adjournment-Time: 7:45pm
Motion: GE
Second: JP
Vote: AIF

Addendum A
RESOLUTION

2019-132

On Premises Raffle-HSA #267

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park are memorializing the approval of the On-Premises 50/50 Application RA # 267 for Harrington Park Home and School Association, to be held on October 23, 2019 7pm, at 13 Kline Street, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

Addendum B
Resolution 2019-133

On Premises Raffle-Norwood Public School PTO #269

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the On-Premises Application RA # 269 for Norwood Public School PTO, to be held on November 14, 2019, 8pm, Donatella Ristorante, 12 Tappan Road, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to

**Addendum C
RESOLUTION
2019-132**

**BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) APPLICATION – BOROUGH HALL ADA-ACCESSIBLE RAMP
AND SIDEWALK IMPROVEMENTS
MUNICIPAL ENDORSING RESOLUTION**

WHEREAS, a Bergen County Community Development Block Grant totaling \$295,500.00 has been proposed by the Borough of Harrington Park for the Borough Hall ADA-Accessible Ramp and Sidewalk Improvements in the Borough of Harrington Park; and,

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and,

WHEREAS, aforesaid project is in the best interest of the people of Harrington Park; and,

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development application; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough of Harrington Park Mayor and Council hereby confirms endorsement of the aforesaid project; and,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Division of Community Development (Robert G. Esposito, Director; Bergen County Division of Community Development; One Bergen County Plaza, 4th Floor; Hackensack, N.J. 07601) so that implementation of the aforesaid project may be expedited.

**Addendum D
RESOLUTION
2019-134**

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2018)	\$ 72,283.19
Current Appropriations (2019)	\$ 198,625.10
General Capital Fund	\$ 74,682.05
Animal Trust	\$ 1,878.00
Miscellaneous Trust	\$ 20,377.07
Affordable Housing Trust	\$
Open Space Trust Fund	\$ 659.00
Grants	\$ 8,614.99
Total	\$ 377,119.40

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages 09/27/19	\$ 118,949.33
Payroll- Salaries/Wages 10/11/19	\$ 129,876.51
Payroll- Salaries/Wages	\$
Local School- August 2019 Payment	\$ 1,040,559.00
Regional School – September 2019	\$ 570,212.40
Health Benefits- July- August 2019	\$ 87,712.73
Capital Fund	\$
Debt Services Principle (bond)	\$
Debt Services Interest	\$
Debt Service Loan/Interest (NJEIT)	\$
TOTAL	\$ 1,947,309.97

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$2,324,429.37** be approved and ratified respectively.

Addendum E
ORDINANCE NO. #742

AN ORDINANCE OF THE BOROUGH OF HARRINGTON PARK, IN
THE COUNTY OF BERGEN, NEW JERSEY, AMENDING AND
SUPPLEMENTING CHAPTER 66 OF THE BOROUGH CODE OF THE
BOROUGH OF HARRINGTON PARK

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HARRINGTON PARK, IN THE COUNTY OF BERGEN, NEW JERSEY, THAT CHAPTER 66 OF THE BOROUGH CODE IS HERBY AMENDED AS FOLLOWS:

§ 66-7_A___ **Appointment and Promotion of Officers**

Promotion of Officers – Captain, Lieutenant and Sergeant

A. Goals. The Borough of Harrington Park desires to promote the most qualified candidates to the ranks of Captain, Lieutenant and Sergeant. This section establishes the eligibility requirements and the process for promotion to those ranks. In accordance with N.J.S.A. 40A:14-129, promotion of any officer shall be made from the membership of the Harrington Park Police Department.

B. Eligibility requirements.

(1) **Sergeant.** For promotion to Sergeant, no person shall be eligible for such promotion unless he or she:

(a) Shall have served as a full-time police officer in the Harrington Park Police Department for at least three years;

(b) Shall be graded on all Harrington Park Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors; and

(c) Shall possess (i) an associate's degree; or (ii) 64 college credits. This education requirement shall not apply to officers employed by the Harrington Park Police Department as of the date of the adoption of this ordinance.

(2) **Lieutenant.** For promotion to Lieutenant, no person shall be eligible for such promotion unless he or she:

(a) Shall have served as a full-time officer on the Harrington Park Police Department for at least five (5) years;

(b) Shall be graded on all Harrington Park Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors; and

(c) Shall possess a bachelor's degree or higher. This education requirement shall not apply to officers employed by the Harrington Park Police Department as of the date of the adoption of this ordinance.

(3) **Captain.** For promotion to Captain, no person shall be eligible for such promotion unless he or she:

(a) Shall have served at least five (5) years as a full-time officer on the Harrington Park Police Departments.

(b) Shall be graded on all Harrington Park Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors; and

(c) Shall possess a bachelor's degree or higher. This education requirement shall not apply to officers employed by the Harrington Park Police Department as of the date of the adoption of this ordinance.

C. Process.

(1) In creating the list of eligible candidates for promotion, the Interview Committee (comprised of the Borough Police Committee and the Chief of Police) shall score/rank each such candidate as follows:

(a) Each eligible candidate shall construct, write and provide an original essay, on a topic to be provided by the Chief of Police, which will be scored by the Interview Committee. The results of such written essay shall constitute 35% of the overall total score for each eligible candidate based on the score accorded to each eligible candidate arrived at averaging the total scores the individual members of the Essay Committee. The total possible points for this essay shall be 100 points. For example, a candidate whose average score for the essay is 90 points shall receive 31.5 points towards his/her overall total score ($90 \times 35\% = 31.5$ points).

(b) Each eligible candidate shall be interviewed by the Interview Committee. All candidates so interviewed by the Interview Committee shall be asked the same questions. The results of such oral interview by the Interview Committee, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 65% of the overall total score for each eligible candidate based on the score accorded to each eligible candidate arrived at by averaging the total scores of the individual members of the Interview Committee for such interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 58.5 points towards his/her overall total score ($90 \times 65\% = 58.5$ points).

Assessment of any candidate by the Interview Panel shall include at least the following: employee evaluations; knowledge of police procedure and supervisory skills; merit; productivity; demonstrated ability and accomplishments; in-service education and specialized training; specialized assignments; attitude and demeanor, comportment and interpersonal skills; reputation with in the Department for fairness, lack of bias and cooperative policing, professional and civic commendations; seniority.

(2) Candidates shall not discuss any of the questions or disclose any information about the process.

- (3) The candidate(s) receiving the highest total combined score(s) as calculated by reference to Subsection C(1)(a) and (b) above shall be deemed the first candidate recommended to the Council for promotion.
- (4) Notwithstanding anything in this chapter to the contrary, the Borough of Harrington Park reserves the right to waive the essay and/or oral interview components of the promotional process, when the number of eligible candidates for a particular position is equal to or less than the number of vacant positions and the Borough intends to fill all vacant positions., or create a position by ordinance. If the Borough elects to so waive the essay and/or oral interview components, all other components of the promotional process within this section not so waived shall remain in effect.
- (5) Notwithstanding anything in this chapter to the contrary, the Borough of Harrington Park reserves the right to relax and/or waive the eligibility requirements for a particular position(s) if the number of eligible candidates for such position(s) is less than the number of vacant positions and the Borough intends to fill all vacant positions. If the Borough so elects to relax or waive the eligibility requirements, all candidates for the particular position(s), including those who are eligible as a result of the waiver or relaxation of such requirements, shall not be required to undergo or participate in the applicable process set forth hereinabove.
- (6) Nothing herein shall be construed as conferring a right upon any candidate to promotion, the decision of the Mayor and Council with respect to such appointment/promotion shall be absolute and the Mayor and Council in its sole and absolute discretion may determine not to create and/or fill any vacancy within the ranks of the Police Department.

D. Announcement of Promotional Opportunity

Based on an existing vacancy and after approval by the Governing Body, which may be withdrawn at any time, the Chief will announce when a promotional opportunity occurs in a given position through an announcement posted at police headquarters. The announcement shall state the position which is open, eligibility requirements, and a request that each officer submit a letter of intent, along with a standard business-type resume, within 10 days of the date of the posting. It shall also state that the process requires 1) a written essay on a topic to be provided by the Chief that will be assessed by the Chief and the Essay Committee; and 2) an Oral Interview by the Interview Committee.

For any eligible officer who does not wish to be considered, such officer shall provide a letter of declination declining to be considered. If a letter of intent or letter of declination is not received within the 10 day period, such officer shall be deemed to have declined to be considered. The 10 day deadline may be extended by the Chief for good cause.

E. Duration of Eligibility List

- A. A list of the results will be posted and an eligibility list will only remain in effect for each announced vacancy, and shall not be maintained once said announced vacancy is filled.

Candidates may review their individual results through the Chief of Police.

- B. After the expiration of the eligibility list, candidates will be required to reapply for any subsequent promotional process.

Promotion of Officers – Chief of Police

The Chief of Police and Deputy Chief of Police shall be appointed by the Mayor, with the advice and consent of the Governing Body. The process for Captains, Lieutenants and Sergeants shall not apply.

Except as modified herein, all other provisions of Chapter 66 shall remain in full force and effect as previously adopted.

Addendum AA Correspondence

September 17, 2019

Bankruptcy of Ditech Holding Company (forwarded to CFO)

Public Notice for BOA hearing Sept 25 for CRAM NJ LLC

Annual Court Visitation –October 25, 2019

September 18, 2019

NJDOT Sage correspondence copy from Neglia Re: Hackensack Ave paving

September 19, 2019

Public Notice of Planning Board Master Plan Closer October 2, 2019

October 7, 2019

Public Notice for 111 S Colonial Drive BOA

October 8, 2019

Public Notice for 33 Taylor Place BOA October 23, 2019

American Red Cross information from BCLOM

October 11, 2019

Bergen County Trust Fund Public Hearing Notice for Nov. 7, 2019

Table of Equalized Valuations 2019.