

**REGULAR MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
March 19, 2018**

(PAH) Call Meeting to Order

Time: 7:03pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
FITZGERALD (LF)		x
PEDERSEN (JP)		x
CHUNG (JC)	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Kunjesh Trivedi, CFO CTC

Mr. John R. Dineen, Borough Attorney

(PAH) Flag Salute

(PAH) Minutes Approval

February 12, 2018

Motion: GE

Second: AN

No Discussion

Vote: AIF (abstain JC)

February 20, 2018

Motion: GE

Second: AN

No Discussion

Vote: AIF

February 26, 2018 Special Meeting (abstain LF)

Motion: AN

Second: GE

No Discussion
Vote: SIF

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval (A-E)

Municipal Resolution to Preserve CDBG Funding, FY 2018-2019 A

Harrington Park Sports Boosters 5k Race B

Approve the 2018 Emergency Temporary Appropriations C

Appropriations Reserve (Transfers 2017) D

Payment of Claims E

Motion AN

Second JC

No discussion

Roll Call AIF

(PAH) Consent Correspondence “AA”

Motion GE

Second AN

No Discussion

Vote AIF

(PAH) Suspend the Regular Order of Business

Motion GE

Second AN

Vote AIF

(JC) Introduction of the 2018 Budget

CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A-4-45.14) Ordinance 722 Addendum F

Motion JC

Second AN

Roll Call Vote AIF

Authorizing Taxes for Local District School Taxes Increase in Deferred School –Addendum G

Motion JC

Second AN

PAH perhaps discussion should take place with the School Business Administrator to determine how the new State funding for school of \$218,000 will reduce our school taxes.

Roll Call Vote AIF

Introduction of 2018 Budget Addendum H

Motion JC

Second AN

(JC) Finance Committee took many pain staking measures to keep the Borough taxes to a 1.97% increase. As per Mr. Trivedi this is well under the 2% Cap and will be \$70 increase per average home (19 cents a day). Several factors including contractual employees, pensions and health benefits were the driving factors of the Borough's tax increase. Also included in the budget is \$50,000 to cover tax appeals, and a municipal surplus of \$1.498 Million.

PAH thanked the committee and Mr. Trivedi for all their hard work to keep our costs to a minimum. It is always a difficult tax considering the mandates that Trenton piles on to the local municipalities without offering any monetary support.

Roll Call Vote AIF

(PAH) Return to the Regular Order of Business

Motion GE

Second DW

Vote AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

Borough was the recipient of the JIF Platinum Safety Award of \$2500-a perfect score.

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

Building Department: \$6815 collected in permit fees

Ambulance Corps: 19 calls in Harrington Park 7 as mutual aid

Fire Department: 10 calls, 2 drills, 1 officer's meeting, 1 general meeting,
1 inspection

(GE) Police, Municipal Court, Personnel

February Police Report: 430 calls, 174 traffic details, patrolled 3910 miles, 3 motor
vehicle accidents (no injuries), 1 DUI, 46 Summonses.

YTD Over time \$13,800-Sergeant that was on sick leave
has returned to work as of February 17, 2018.

4 Internal investigations (2 in house, 2 at prosecutor)

PAH noted that he has seen officers get out of their vehicle and pick up litter.

DW has witnessed this as well.

(DW) DPW, Building & Grounds, Sanitation/Recycling

February DPW Report: 2/14 responded to gas leak with cones and other equipment.
Handicapped Accessible swing was repaired at George
Street Park

80lbs. of aluminum foil was brought to market, along with other items.

Staff has been around town to repair pot holes

Worked with Suez to prepare the Parkhill Road area for utility construction.

(LF) Board of Health, Environmental Commission

(JP) Finance, Admin. & Exec., Grants

(JC) Recreation Commission, Liaison to Board of Education, Public Information

BOE-John Schettino was honored for his service to the school and as a Board member at both the HP School and the high School levels

Microphone that was missing at the HP School has been found in the aftercare area.

Task Force meeting is scheduled for March 23 to discuss school safety

Recreation Commission:

Badminton Program through Recreation Commission (Insurance)-Alb will get the cost of insurance and the families involved will cover the costs of the insurance and room rental.

Mayor and Council have to approve to be part of the insurance policy.

Motion JC

Second GE

PAH inquired about the costs-JC \$40 per family or \$20 per person

Vote AIF

Patrick Kelly Kramer was sworn in as a member

March 18, a Special Meeting was held to walk the fields and see what needed to be addressed this year.

Field Maintenance contract has been extended another year- work will start soon.

Junior Woman's Club will be holding their Annual Egg Hunt on the 24th with rain date of the 25th. (Bathrooms are not yet open at Highland Field, too early in the year).

Community Church will be holding Easter Sunrise Services at Pondside Park.

Speed Soccer will be holding a camp on April 9-13.

Fishing Derby-June 17-Pondside Park

Town Day-September 8, rain date Sept. 9

Ragamuffin Parade-Borough Hall- October 27th-rain-HP School APR

Thank you to Mark Kiernan for repairing the swing at George Street Park.

Pavilion Project at Highland-trying to raise money since Open Space will only cover 50% of the estimated cost of \$100,000-filing of intent due in August.

(ALB) Borough Clerk/Administrator

Women's Club Borough Hall Use-Insurance

Club does not have insurance, can they still use the Borough Hall since there is only 6 of them. JRD stated yes, it is a public building and they can use our space as long as there is room.

Old Business

(GE) Asked ALB to contact Neglia about the ponding of water on the corner of Herring and Harriot after PSEG paved the road.

New Business

(DW) JRD reported that IWS is waiting to hear from the NJDEP to complete their purchase of Miele Sanitation.

A motion to allow transfer of ownership from Miele Sanitation to IWS at same rate as per our contract was made by DW, second GE-Roll call vote AIF

DW, JC, and JRD will meet to discuss fees and recycling and specs for upcoming bid process.

(JC) HSA met with JC to discuss how the Borough will be involved with the school to keep our children safe. Police presence is great in school, but what about after school programs.

ALB should reach out to Ms. Nitzberg to run a notice through the school to have families sign up for Swiftreach and Nixel.

(PAH) Mayor's Report

Attended the Bergen County Mayor's Breakfast with ALB. Program was on cyber security. It was quite informative. The Borough is about 98% compliant, anything additional will depend how the Borough is financially situated in the Fall.

Ordinances

Meeting Open to Public

Motion GE

Second AN

Vote AIF

Meeting Closed to Public

Motion GE

Second AN

Vote AIF

(PAH) Motion for Closed Session GE Time: 7:45pm

Second AN

Vote AIF

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Contractual Negotiations-Swim Club
- 2.

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session 8:08pm

Adjournment-Time: 8:08pm

Motion: GE

Second: AN

Vote: AIF

Addendum A

RESOLUTION 2018-62

MUNICIPAL RESOLUTION TO PRESERVE CDBG FUNDING, FY 2018-2019

WHEREAS, since 1974, the United States Congress, through the Community Development Block Grant Program supported the future welfare of the Nation and the well-being of its citizens through maintaining viable urban communities as social, economic and political entities; and

WHEREAS, said Program has been and continues to be a critical affordable housing, community and economic revitalization tool for families and communities across the nation; and

WHEREAS, the President's Fiscal Year 2018 budget proposes the total elimination of the Community Development Block Grant Program; and

WHEREAS, the broad spectrum of activities, including homeownership opportunities; elimination of slum and blight; housing rehabilitation; improvement to public facilities and infrastructure, such as roads, water and sewer systems, libraries, fire stations, and community centers; and public services, such as employment training, child care, transportation services, services for senior citizens, the disabled and youth; business development and job creation will no longer be able to be undertaken; and

WHEREAS, such action will no longer enable cities, counties and states to meet their community development, affordable housing and economic development needs; and

NOW, THEREFORE, BE IT RESOLVED, that the governing body of Borough of Harrington Park hereby requests your help to fight to save the Community Development Block Grant Program

and maintain this vital program within the U.S. Department of Housing and Urban Development at a funding level no less than formula funding in Fiscal Year 2017.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the entire New Jersey Congressional Delegation, the United States Senate Committees on Appropriations and Budget and House Committees on Appropriations and Budget.

Addendum B
RESOLUTION 2018-63

HARRINGTON PARK SPORTS BOOSTERS 5K RACE

WHEREAS, the Harrington Park Sports Boosters, requests to use the Harrington Park Borough Hall parking lot for additional parking for the 5K Fall Spectacular, November 3, 2018 between the hours of 7am-1pm; and

WHEREAS, the Harrington Park Sports Boosters will contact the Superintendent of Roads, Fire Department Chief and the Chief of Police for their guidance in traffic control, parking and the placing of signs and directional devices, so the event will run smoothly and safely; and

WHEREAS, signage for the HP Fall Spectacular 5K shall be allowed to be hung across Schraalenburgh Road and at Highland Field on Tappan Road.

WHEREAS, Harrington Park 5K Association will provide proof of insurance on behalf of their organization; and

WHEREAS, all signage shall be removed promptly after the 5K event takes place; and

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that it has no objection to using the Borough Hall parking lot for the Harrington Park 5K Fall Spectacular's additional event parking as well as allow event signage to be placed though the Borough to be removed within 24 hours of the event.

Addendum C
RESOLUTION 2018-64

Approve the 2018 Emergency Temporary Appropriations

WHEREAS, Section , 40A:4-20 of the Revised Statutes of the Local Budget Act provides that, where any contract, commitments or payments are to be made prior to the adoption of the 2018 Budget, emergency temporary appropriations be made for the purposes and amount required in the manner and time therein provided; and

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Harrington Park, county of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records

ADMINISTRATION & EXECUTIVE SW		5,050.00
ADMINISTRATION & EXECUTIVE OE		

		12,625.00
MAYOR & COUNCIL OE		757.50
MUNICIPAL CLERK SW		19,695.00
MUNICIPAL CLERK OE		1,515.00
FINANCIAL ADMINISTRATION SW		50,500.00
FINANCIAL ADMINISTRATION OE		7,575.00
FINANCIAL AUDIT OE		10,504.00
COMPUTER DATA PROCESSING		5,365.63
REVENUE & TAX COLLECTION SW		0.33
REVENUE & TAX COLLECTION OE		3,787.50
TAX ASSESSMENT SW		8,837.50
TAX ASSESSMENT OE		1,050.40
LEGAL SERVICES OE		18,710.25
ENGINEERING SERVICES OE		3,939.00
STORMWATER MANAGEMENT OE		2,525.00
PLANNING BOARD SW		656.50
PLANNING BOARD OE		13,130.00
ZONING BOARD SW		1,562.47
ZONING BOARD OE		754.98
CONSTRUCTION CODE SW		27,775.00
CONSTRUCTION CODE OE		1,427.89
JOINT INSURANCE FUND OE		

		75,750.00
STATE DISABILITY INSURANCE OE		1,969.50
EMPLOYEE HEALTH BENEFITS OE		164,125.00
STATE UNEMPLOYMENT INSURANCE OE		820.63
POLICE SW		505,000.00
POLICE OE		15,099.50
EMERGENCY MANAGEMENT SERVICES OE		6,039.80
FIRE COMPANY OE		9,694.21
FIRE HYDRANT SERVICES OE		32,825.00
FIRE DEPARTMENT OE		15,001.03
UNIFORM FIRE SAFETY SW		1,674.08
UNIFORM FIRE SAFETY OE		984.75
MUNICIPAL PROSECUTOR OE		1,969.50
ROAD REPAIRS & MAINTENANCE SW		252,500.00
ROAD REPAIRS & MAINTENANCE OE		21,526.64
SOLID WASTE COLLECTION OE		55,408.60
PUBLIC BUILDINGS & GROUNDS OE		6,565.00
VEHICLE MAINTENANCE OE		8,534.50
BEAUTIFICATION OE		656.50
BOARD OF HEALTH SW		6,146.48
BOARD OF HEALTH OE		3,787.50
ENVIRONMENTAL COMMISSION SW		

		126.25
ENVIRONMENTAL COMMISSION OE		631.25
PARKS & RECREATION SW		2,525.00
SENIOR SERVICES		4,316.49
PARKS MAINTENANCE/RECREATION OE		3,118.38
MAINT FREE PUBLIC LIBRARY OE		113,625.00
ELECTRICITY OE		8,487.56
STREET LIGHTING OE		16,149.90
TELEPHONE OE		8,747.86
WATER OE		5,744.38
NATURAL GAS OE		3,701.02
SEWER MAINTENANCE OE		168.06
GASOLINE OE		18,505.09
SEWER BCUA OE		118,123.72
SOLID WASTE DISPOSAL OE		51,592.69
PUBLIC EMPLOYEES RETIREMENT SYSTEM OE		-
SOCIAL SECURITY OE		56,812.50
LOSAP OE		-
POLICE & FIRE RETIREMENT SYSTEM OE		516,395.00
FEDERAL & STATE GRANTS		-
INTER BORO RADIO		18,937.50
MUNICIPAL COURT INTERLOCAL NORWOOD		

OE		9,168.35
MUNICIPAL COURT SW		3,939.00
MUNICIPAL COURT OE		1,312.34
PUBLIC DEFENDER OE		1,893.75
CAPITAL IMPROVEMENT FUND OE		12,625.00
RESERVE FOR UNCOLLECTED TAXES		-
DEBT SERVICE - BOND PRINCIPAL OE		372,437.50
DEBT SERVICE - BOND INTEREST OE		63,125.00
DEBT SERVICE - GREEN TRUST LOAN		9,645.50
DEBT SERVICE - NJEIT LOAN		43,865.56
DEFERRED CHARGES - SPECIAL EMERGENCY OE		-
Final Totals		2,849,541.79

Addendum D
RESOLUTION 2018-65
Appropriation Reserve (Transfers 2017)

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that upon the recommendation of the Chief Financial Officer, the following transfers be made at this time between 2017 Budget line items.

3/19/2018

From:

7-01-20-100-000-100	\$53.04
(Administration SW)	
7-01-20-155-000-200	\$137.36
(Legal)	
7-01-31-460-000-200	\$2,577.58
(Gasoline)	
7-01-31-435-000-200	\$2,300.11
(Street Light)	
7-01-32-465-000-200	\$5,000.00
To	
7-01-20-120-000-100	\$53.04
(Clerk SW)	
7-01-20-150-000-100	\$137.36
(Tax Assessor SW)	
7-01-27-330-000-100	\$334.46

TOTAL 1,277,002.30

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling \$ **1,510,351.66** be approved and ratified respectively.

Addendum F
ORDINANCE 2018-722
BOROUGH OF HARRINGTON PARK
BERGEN COUNTY, NEW JERSEY
CALENDAR YEAR 2018 ORDINANCE TO EXCEED
THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A-4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Harrington Park in the County of Bergen finds its advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget of said year, amounting to \$50,004 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Harrington Park, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Harrington Park shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$175,013, and that the CY 2018 municipal budget for the Borough of Harrington Park be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Addendum G
RESOLUTION 2018-67
Authorizing Taxes for Local District School Taxes Increase in Deferred School

WHEREAS, the Division of Local Government Services requires that the Governing Body of any municipality which has Deferred School Taxes must authorize any increase in the deferral amount, and

WHEREAS, the Borough desires to increase the Deferred School Taxes to an amount permitted under State statutes and to be effective at December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council that the following Deferred School Taxes be hereby increased for the year ended December 31, 2017 as follows:

	Deferred Local District School <u>Taxes</u>
Amount Deferred 12/31/17	\$5,959,533
Amount Deferred 12/31/16	<u>5,799,527</u>
Amount of Increase	<u>\$ 160,006</u>

BE IT FURTHER RESOLVED, by the Borough Council that a certified copy of this resolution be filed with the Director of the Division of Local Government Services.

Addendum H
RESOLUTION 2018-68
Introduction of 2018 Budget

BE IT RESOLVED, that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of Harrington Park, Bergen County, New Jersey for the year 2018.

BE IT FURTHER RESOLVED, that the said budget be published in The Record in the issue of April 5, 2018, and that a hearing on the Budget will be held at the Municipal Building on April 16, 2018 at 7:00 o'clock (P.M.) or as soon thereafter as the matter may be reached.

AA Correspondence

February Correspondence
2/22/2018

Community Options has reached out to Clerk's Office to discuss housing and employment to individuals with developmental disabilities.

3/4/2018

NJDOT notification received for paving grant for Kline and Hackensack-\$218,000.00

Rebate check received from BCUA for diligence in working with the BCUA connection fee program

3/6/2018

Bergen JIF-Harrington Park won Platinum Award for Safety

Neglia report for February 2018

3/8/2018

Tax appeal Errico-2 Carlton Lane

Tax appeal Mongelia-62 Second Street

Fairness Hearing for COAH hearing-March 6, 2018.

3/14/2018

Riverside Coop paving specs.

Keenan & Doris LLC correspondence re: ongoing litigation

NJLM Legislative Bulletin Feb 2018.

