

**REGULAR AGENDA MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
May 8, 2017**

(PAH) Call Meeting to Order

Time: 7:03pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
FITZGERALD (LF)	7:05pm	
PEDERSEN (JP)	x	
CHUNG (JC)	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Kunjesh Trivedi, Borough CFO/ CTC (KJT)

(PAH) Approval of Minutes

April 10, 2017

Motion GE

Second JC

No Discussion

AIF abstention from DW and JP

Councilwoman Fitzgerald arrived

April 17, 2017

Motion AN

Second DW

No Discussion

AIF

(PAH) Correspondence (AA)

(PAH) Consent Agenda Resolutions

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval Items (A-I)

HPVAC 60th Anniversary Open House-May 20, 2017 (A)

Swim Club Banner (B)

Borough Hall Summer Hours (C)

Shared Service for Public Works Equipment (D)

Junior Woman's Club of Harrington Park Fundraiser Concert Signs (E)

Resolution Providing for a Refund of a Building Permit Fee (F)

Norwood PTO Carnival Sign Permission (G)

Our Lady of Victories Road Closing (H)

Change of CFO Hours (I)

Motion JP

Second GE

No Discussion

Roll Call AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

Appointment of Borough Historian

Normally this position is approved at the Reorganization Meeting in January, however, with the passing of our Historian, Davis Ross, it is necessary to fill the position and his chosen appointee of Robert Frank is very appropriate. The Frank family has a long history of service with the Borough of Harrington Park. He will be working with the archivists, Ingeborg Nebel and Ethel Johnson.

Motion GE

Second JP

Vote AIF

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

May 20, 2017-HPVAC Open House 9am-1pm-All invited to attend

Building Department collected \$12,166 in permit fees

Ambulance Corps-21 calls (16 in HP, 5 Mutual Aid)

Fire Department-will forward to Clerk when received.

(GE) Police, Municipal Court, Personnel

Will report in June

(DW) DPW, Building & Grounds, Sanitation/Recycling

Will report in June

(LF) Board of Health, Environmental Commission

EC has asked for assistance to have the County inmates come out and clean the County Roads, or allow community organizations to provide the service. GE noted that the K of C needed to have appropriate insurance before they were granted permission by the Borough Insurers to provide clean upon on Borough roadways.

(JP) Finance, Admin. & Exec., Grants

2016 Audit will be starting soon.

May bills list will be sent around via email for approval for payment.

Meetings will be held with Department heads to discuss the Capital Budget

Senior Freeze information will be posted on the Borough Website

(JC) Recreation Commission, Liaison to Board of Education, Public Information

(ALB) Borough Clerk/Administrator

Financial Disclosure Filing Due May 31, 2017

Pet Census-Starting May 2017

Old Business

New Business

(AN) 81 Highland Avenue RE; Borough Property

Building Department informed AN that the resident has cut the grass on a section behind their home which is Borough property. It was suggested that the DPW install a silt fence to designate the property line.

JC will speak with the homeowner to find out why they have encroached on Borough property since they have been notified, and conformed, in the past.

(GE) Chief Maalouf is planning on reviewing and revising the Police Handbook. The handbook has not been updated in almost 30 years.

JC thanked the Department for the more frequent messages through Nixel. PAH added that every morning he and the Clerk receive a text with the latest road closures. PAH has requested that if possible to have sent out the night before so residents would have a heads up on the road situation before they leave their homes for the day.

(JP) Inquired about the PSEG paving. ALB reported that the project is near the end and that paving of the Borough streets will be done in conjunction with the County roads during the summer (As per the PSEG representative for this project).

Attended Opening Day Parade for Baseball/Softball-JP was asked to throw out the first pitch.

Meeting Open to Public

Motion GE

Second JP
Vote AIF

Meeting Closed to Public

Motion GE

Second JP

Vote AIF

(PAH) Mayor's Report

Attended the NJ Conference of Mayors

- Topics discussed included Property Tax Reform, COAH and the possibility that Affordable Housing will include the RCA component which enables municipalities the ability to send funds to other locations where housing is needed. The Borough is in a positive position for the current requirements
- The Finance Committee has suggested that the 2% CAP on police contracts will most likely continue in the future.
- CSX Train issues have been basically taken off the tables since the lobbyists are very strong and are working very hard to fight off any changes.

• **Building Department** has been once again asked to contact the owner of the gas station by the DPW to remind the mechanic that the vehicles worked on should be kept on his property and not on Borough property.

Memorial Day Parade is May 29th at 9:30am. All are welcome to walk the route together as Council. Parade starts at the HP School.

(PAH) ~~Motion for Closed Session Time:~~

~~Second~~

~~Vote~~

RESOLUTION

~~WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and~~

~~WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.~~

~~**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.~~

~~Return to Open Session~~

Adjournment-Time: 7:53pm

Motion: GE

Second: JP

**Addendum A
Resolution 2017-81**

60th Anniversary HPVAC Open House

BE IT RESOVED that the Mayor and Council of the Borough of Harrington Park approve the request from the Harrington Park Volunteer Ambulance Corps to close Kline Street from Short Place to Harriot Avenue on Saturday, May 20, 2017 from 9am-1pm for the HPVAC 60th Anniversary Open House event.

BE IT FURTHER RESOVED, that the HPVAC will contact the Harrington Park Police Department, Department of Public Works and the Harrington Park Volunteer Fire Department to ensure there will be safe road crossings in the vicinity of 15 Kline Street.

**Addendum B
RESOLUTION 2017-82
SWIM CLUB BANNER**

BE IT RESOLVED the Mayor and Council of the Borough of Harrington Park have approved the request of the Harrington Park Swim Club to hang a banner across Schraalenburgh Road to help increase membership, and will be removed by July 31, 2017. Chief of Police shall be notified for consent.

BE IT FURTHER RESOVED that the Harrington Park Swim Club shall provide for the hanging and removal at their own expense and shall abide by the provisions/requirements that shall be set forth by the Harrington Park Chief of Police and the County of Bergen

**Addendum C
RESOLUTION 2017-83**

Summer Hours for Borough Hall

Whereas, a request has been made to the Mayor and Council to consider Summer Hours for the Borough Hall staff; and

Whereas, all employees will work their regular amount of hours, as per their resolution when hired; and

Whereas, lunch hours will be reduced by fifteen (15) minutes, Monday-Thursday, and lunch hour will be eliminated on Fridays.

Whereas, this schedule adjustment will enable the Borough Hall to close on Friday afternoons at 2:30pm.

Therefore be It Resolved, the Mayor and Council approve Summer Hours for the Borough Hall Municipal Building employees commencing Friday, June 16, 2017 through Friday, September 1, 2016.

Addendum D
RESOLUTION 2017-84

Shared Service Agreement with the Count of Bergen-Public Works Equipment

WHEREAS, the County of Bergen owns certain vehicles and equipment that it could make available to local units within Bergen County, subject to operational needs of the County; and

WHEREAS, some of the Equipment was acquired by the County OEM, pursuant to State and Federal grants for the express purpose of making them available to the municipalities within Bergen County; and

WHEREAS, some equipment is controlled by the OEM, others by the departments of Public Works and Parks; and

WHEREAS, due to emergencies, mechanical breakdown or budgetary restrictions, the need occasionally arises for the local units that do not possess the required equipment; and

WHEREAS, there is often insufficient time to execute formal agreements to enable the sharing of equipment under these circumstances; and

WHEREAS, by the Borough of Harrington Park entering into a written agreement with the County of Bergen, facilitation of prompt availability of such equipment will be available if necessary; and

WHEREAS, The County will prepare a Shared Service Agreement with the Borough of Harrington Park for THE SHARING OF COUNTY-OWNED EMERGENCY AND NON-EMERGENCY EQUIPMENT; and

WHEREAS, this agreement will set forth the terms under which the County will, subject to availability and the County's operational needs, loan equipment to municipalities for short term use.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Harrington Park to authorize the Mayor and Borough Clerk to sign the Shared Services Agreement with the County of Bergen.

Addendum E
RESOLUTION 2017-85

Junior Woman's Club of Harrington Park Fundraiser Concert Signs

BE IT RESOLVED that the Mayor and Council of the Borough of Harrington Park approve the placement of signage on Borough property by the Junior Woman's Club of Harrington Park for the advertisement of their Memorial Day Concert at Highland Field on Monday, May 29th with a rain date of June 3, 2017. Time frame for signage placement shall be placed May 9, 2017 and shall be removed no later than June 5, 2017. Sign locations are:

Blanch and Lafayette Road (Pondside Park)

Swim Club entrance on Lafayette Road

Jug Handle at Old Hook Road

Members and residents lawns (with permission)

BE IT FURTHER RESOLVED that the Junior Woman's Club will request additional approval from the Harrington Park Swim Club for placement of signs near their entrance and approval will be necessary from SUEZ for placing a sign on Old Hook Road since

that is private property. No signs are permitted on utility or telephone poles or block line of sight for vehicular traffic.

Addendum F
RESOLUTION 2017-86

A RESOLUTION PROVIDING FOR A REFUND OF A BUILDING PERMIT FEE

WHEREAS, pursuant to the Borough's ordinances, SolarCity established an application for a construction permit for solar panel installation at 148 Schraalenburgh Road, Harrington Park, and

WHEREAS, SolarCity will not need said construction permit in the near future as the work will not be done. SolarCity has requested a refund of \$387.20.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Chief Financial Officer shall issue refunds in the total amount of \$387.20

BE IT FURTHER RESOLVED that a refund shall be returned to the applicant upon final adoption of the resolution and the CFO is authorized to issue a refund check to SolarCity in the amount set forth below.

SolarCity 203 Ridgewood Drive, Elmsford, NY 10523	\$387.20
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Addendum G
RESOLUTION 2017-87

Norwood PTO Carnival Sign Permission

BE IT RESOLVED That the Mayor and Council of the Borough of Harrington Park approve the placement of signage on Borough property by the Norwood PTO for the advertisement of their 5th Annual Norwood Carnival. Time frame for signage placement shall begin May 26, 2017 and shall be removed no later than June 7, 2017. Sign locations are limited to intersection of Schraalenburgh and Tappan Road, Lafayette Road Blanch Avenue-2 signs. No signs are permitted on utility or telephone poles.

Addendum H
RESOLUTION 2017-88

Our Lady of Victories Road Closing

BE IT RESOLVED that On behalf of Our Lady of Victories Church permission has been granted to close sections of Carman Road, The Parkway and Lynn Street during 12:30pm and 1:15pm, May 28, 2017 for the purpose of a Eucharistic Procession for the Feast of Corpus Christi.

BE IT FURTHER RESOLVED that Councilman Evanella will coordinate the activity with the Chief of Police and DPW Superintendent.

Addendum I
RESOLUTION 2017-89

Change of CFO Hours

WHEREAS, the Borough of Harrington Park has for some time employed Kunjesh Trivedi as CFO for the Borough of Harrington Park;

WHEREAS, the hours of employment for the CFO were 9:30 AM to 4:00 PM with a half-hour for lunch;

WHEREAS, Kunjesh Trivedi has requested that his hours be changed to 10:00 AM to 4:30 PM with a half-hour for lunch;

WHEREAS, the Mayor and Council have considered the request and deem the same to be acceptable;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council, that Kunjesh Trivedi hours of employment are changed to 10:00 AM to 4:30 PM with one half hour for lunch.

Correspondence AA

4/20/2017

2017 Historic Preservation Awards-May 4, 2017

4/28/2017

2017-18 School District Budget Statement

05/01/2017

Recycling Update May 2017

Notice for hearing 347 Parkside Road

NJLM Legislative Bulletin

05/02/2017

Neglia Monthly Report

05/03/2017

Order of Extension approved for the Borough COAH application

05/04/2017

Hazardous Substance Notification-Blanch Ave/Lafayette Road.

5/8/2017

Correspondence from Resident on George Street with concerns about lighting at 76 Schraalenburgh Road. (sent to Building Department)

PSEG Petition of Public Notice for May 2017.

