

**Harrington Park Board of Health  
Minutes of Meeting  
November 6, 2017**

**Meeting Called to Order at 7:40 p.m.**

**President Lipton's Announcement:**

In compliance with Chapter 231, the Public Contract Law of 1975, adequate notice of this meeting was made. It is being conducted under the provisions of the Sunshine Act and has been properly noticed.

**Roll Call**

Mr. Scott Weiner

Dr. John Hwang ~ excused

Mr. Robert Carbognin

Mr. John Szweda ~ excused

Mrs. Mary Oh Goldstein

Mr. Reynaldo Pella

**Also present:**

Louis Apa, Sanitarian, Gail Poling, Town Nurse, Annie Mongelia, Secretary, Councilwoman Laura Fitzgerald.

**Motion to Adopt Minutes from September 18, 2017 Board of Health Meeting:**

Motion to adopt the Minutes for September 18, 2017 is made by Robert Carbognin, seconded by Mary Oh Goldstein, with all members present in favor.

**Vouchers:**

- Town Nurse's voucher,
- Secretary's voucher,
- Hillsdale Child Health Conference contract for 2018
- Order a date stamp for the Board of Health

**Correspondence:**

Crisis Intervention Team (CIT) Training is being offered by Bergen County. It is being offered to law enforcement and mental health communities, to facilitate learning from one another, to increase awareness of each other's protocols, to better serve their community and residents who may experience a psychiatric crisis. The 40 hour CIT certification program provides knowledge about mental illness, crisis resolution skills and access to community based services. Suggested attendees include: Law enforcement, dispatchers, EMS, hospital security, school personnel, hospital staff, mental health screeners, family guidance, court system personnel. The next class is scheduled for December 4th through December 8th. Interested individuals are to contact Amie Del Sordo, Director, Psychiatric Emergency Screening Program at 201-262-7108 with any questions. The deadline for registration is November 13, 2017. This information was forward to Police Chief Maalouf, Nurse Poling, Barry Wood, and Chris Wood from the HPVAC.

Letter from the Board of Health Borough of Northvale to notify us of a resident, a beagle, who attended their rabies clinic.

A New Jersey Animal Rabies Cases by County and Species report, for the period January through September 30, 2017, stated 1 case of rabies in a raccoon, and 3 cases of rabies in cats, in the county of Bergen. In New Jersey, overall, the highest occurrence by species is found in raccoons (83), followed by skunks (22), followed by cats (16).

The Bergen County Board of Chosen Freeholders has authorized \$50,000 in funds to promote mental health awareness, wellness and linkage to resources. The application deadline is December 15, 2017. The funds are to be used specifically to:

- Provide direct assistance to consumers of community mental health services wherein the specific need cannot be addressed by other sources;
- Address and remediate issues created by hoarding behaviors;
- Promote the Stigma-Free Initiative throughout the county to enhance a culture of caring ..so residents who are living with the disease of mental illness feel supported, rather than ashamed, in seeking treatment so recovery can begin;
- Support first responders, schools and communities during and after tragic events.

This information was forwarded to Councilwoman Joon Chung to forward to NVOT.

### **Reports:**

#### **Gail Poling, Town Nurse**

- **2018 Adult Health Conference**, held at Borough Hall in the courtroom from 11am-1pm on: January 12, February 9, March 9, April 13, May 11, June 8, September through December to be determined.
- For the period September through November 2017: there were no reported or confirmed cases on the CDRSS, State of New Jersey, Communicable Disease Reporting and Surveillance System.
- There were 42 visitors at the Adult Health Conferences held at Club 60. Educational material was made available to seniors on the topic of flu and colds.
- Two families were referred to services available at the Child Health Conference held in Hillsdale, NJ.
- There were no school audits, presently one is in progress, and there were no home visits.
- Educational material was received from County regarding Halloween candy. A public awareness notice, warning of marijuana laced candy. It also encouraged families to participate in "trunk or treat" activity, and to accompany small children going door to door.

## **Louis Apa, Sanitarian**

- On October 3rd, a dog on Harriot Avenue bit the right hand of a child. The dog was quarantined, according to instructions issued via a letter by the HP BOH, and later released from quarantine by the dog's vet, Old Tappan Veterinary.
- On October 4th, a letter was received from the State Department of Environmental Protection regarding a leaking oil tank at a property on Lafayette Road
- A letter was received from the State Department of Environmental Protection regarding site remediation of the Orange and Rockland site at 50 Schraalenburgh Road. N.J.D.E.P. opened a case for the event.
- Thirteen people attended the October 17, 2017 bloodborne pathogens re-certification class. Held at Borough Hall from 7pm - 8pm, this, the second BBP class offered for 2017, had attendees consisting of 10 HP Volunteer Ambulance Corp members, 2 HP Police Officers, and Louis Apa, Sanitarian.
- Received a copy of a letter, from a resident, regarding the removal of dead trees from a property at LaRoche Avenue. Two emails were sent to the foreclosure company in charge of the property regarding the need to remove the dead trees.
- On October 27th, a letter was received from the State Department of Environmental Protection regarding a hazardous discharge, a gas leak, at a gas main by LaRoche Avenue and Elm Street. A gas valve broke. An evacuation of nearby homes was ordered.
- Organized a rabies clinic for Saturday, November 11, 2017.

The Board discussed temporary locations during emergency evacuation of residents.

### **Old Business:**

Thirty-nine people were vaccinated at the HP Flu Vaccination Clinic and Mini Health Fair on Friday, October 13, 2017, at borough hall. 23 seniors received a senior dose, one Cigna policy holder, 7 non-seniors, and 8 employees were vaccinated with the Quadrivalent flu vaccine. An invoice for \$160 was received for the employees' vaccination. \$140 was collected from non-seniors for their vaccinations, and was handed-over to the pharmacist from Stop & Shop Pharmacy upon conclusion of the flu Clinic. Two more employees are to be vaccinated subsequently at the Stop & Shop Pharmacy, and borough hall will be billed at a rate of \$20 per employee. The pharmacist was able to bill Medicare without any issue due to the good job done by Carolyn Lee, Ginger Fiore, and Tom Clarke, whom assisted with the flu clinic. They were each paid \$24, billed to flu-clinic-expense, of the Board of Health 2017 budget.

### **New Business:**

An ad was sent to the Suburbanite local newspaper, requesting them to advertise the upcoming HP Rabies Clinic on Saturday, November 11th, from 8:30am to 10am, held at the HP DPW. Dr. Asgar, Veterinarian, will be administering the rabies vaccine. Her fee is \$150 per hour. Assisting her will be a pet handler, at a rate of \$50 per hour. Dr. Asgar will supply the syringes at a rate of approximately \$13 per box. These cost are paid for by the HP Dog Fund. There is no cost for the rabies vaccine because Bergen County

Animal Control will supply the vaccine as part of our contract with County. The vaccine requires refrigeration, hence the Board discussed purchasing a refrigeration monitor for the mini-fridge at borough hall. In the meanwhile Lou Apa will bring the vaccine home for refrigeration storage.

The Hillsdale Board of Health sent a contract to renew our Child Health Conference for 2018. The annual fee, to cover administrative cost, has increased to \$125, up \$25 from \$100 in prior years. The \$35 charge per child, attending the child health clinic, will remain the same as in prior years. The clinic is held on the fourth Wednesday each month at the Borough of Hillsdale. HP children from birth through 6 years old may receive a complete medical physical exam and all required immunizations. Children ages 7 through 18 years old may receive immunizations. Appointments are required. Medical services are provided by a pediatrician and a public health nurse.

**2018 Schedule of Meetings, of the HP Board of Health, 7:30pm, on:**

**January 8,  
March 5,  
May 7,  
June 4,  
September 17,  
November 5.**

**Re-codify Code Book, Borough of Harrington Park (See Attachment A)**

Introduction, First Reading, of an ordinance adopting revisions to the Board of Health Code of the Borough of Harrington Park, County of Bergen, State of New Jersey, Article IV, Adoption of 2017 Board of Health Code Revisions, SS 352-23 through 26.

**Vote to adopt at First Reading of Ordinance SS 352-23 thru 26:**

Dr. Lipton	Yes
Mr. Weiner	Yes
Mr. Szweda	absent for vote
Mrs. Goldstein	Yes
Mr. Carbognin	Yes
Dr. Hwang	absent for vote
Mr. Pella	Yes

**Ordinance SS352-23 through 26 passed at first reading.**

Date of a Special Meeting by the Board of Health of Harrington Park:

**December 11, 2017 at 7:30pm at Borough Hall.** The only item on the agenda will be a Second Reading of Ordinance SS 352 - 23 thru 26. According to the Sunshine Act, this date shall be made public knowledge on or before November 15, 2017.

**Discussion on proposed budget for 2018.**

What were the percentage of wage increases from 2009 - 2017?

<b>BOH</b>	<b>Proposed 2018 BOH Budget</b>	<b>Notes</b>
<b>SANITARIAN</b>	\$ 15,232	Reinstate base wage, plus raises declined since 2009
<b>SECRETARY</b>	\$ 7,500	500 hrs at new P/T rate \$15
<b>NURSE</b>	\$ 2,754	100 hrs plus 2% raise
<b><u>BOH Exp. Excl. Salarides:</u></b>		
<b>LEGAL NOTICE &amp; MISC. TECH.</b>	\$ 200	Legal ad, PC support
<b>RODENT CONTROL</b>	\$ 600	Prior Yr Rate
<b>OFFICE SUPPLIES</b>	\$ 200	BOH Printer Cartridge, Clinic supplies
<b>BC HEALTH SVC</b>	\$ 6,812.4	Per 5 yr contract (year 3 of 5)
<b>FLU PROGRAM</b>	\$ 400	Employee Vaccination
<b>PRINTED FORMS</b>	\$ 150	
<b>DUES &amp; SUBSCRIP'N</b>	\$ 100	
<b>HEALTH EDUCATION PROGRAMS</b>	\$ 200	BBP recertification class, clinic refreshment
<b>EDUCATION</b>	\$ 200	Sanitarian CPE
<b>CHILD HEALTH IMMUNI.</b>	\$ 350	Hillsdale BOH annual fee & child well visits
<b>HEPATITIS PROGRAM</b>	\$ 900	Vaccination for 1st responders
<b>BUDGET EXCLUDING SALARIES</b>	<b>\$ 10,112</b>	

**Vote by Board; Roll Call**

Dr. Howard Lipton	Yes
Mr. Scott Weiner	Yes
Mr. John Szweda	Absent for vote
Dr. John Hwang	Absent for vote
Mrs. Mary Oh Goldstein	Yes
Mr. Robert Carbognin	Yes
Mr. Reynaldo Pella	Yes

The Board approves the proposed 2018 Board of Health budget, with the Sanitarian's raise subject to previous historical rates granted to other borough employees.

**Public Session: Open to the Public for comments:**

No public present

**Closed Session**

**Motion to Adjourn** made by Dr. Howard Lipton at 8:40 p.m., seconded by Robert Carbognin, with all members present in favor to adjourn.

**Attachment A:**

**PROPOSED BOARD OF HEALTH CODE REVISIONS ORDINANCE**

**for**

**PART III OF THE CODE OF THE BOROUGH OF HARRINGTON PARK, NEW JERSEY**

**September 2017**

BOARD OF HEALTH  
BOROUGH OF HARRINGTON PARK  
COUNTY OF BERGEN, NEW JERSEY

BOARD OF HEALTH ORD. NO. 352-23 THROUGH 26

AN ORDINANCE ADOPTING REVISIONS TO THE BOARD OF HEALTH CODE OF THE BOROUGH OF HARRINGTON PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY

Be it ordained and enacted by the Board of Health of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

ARTICLE IV

**Adoption of 2017 Board of Health Code Revisions**

**§ 352-23. Continuation of existing provisions.**

The provisions of the 2011 Code, insofar as they are substantively the same as those of ordinances in force immediately prior to the enactment and revision of the Code by this ordinance, are intended as a continuation of such ordinances and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior ordinance. All such provisions are hereby continued in full force and effect and are hereby reaffirmed as to their adoption by the Board of Health of the Borough of Harrington Park, and it is the intention of said Board that each such provision contained within the Code is hereby reaffirmed as it appears in said Code.

**§ 352-24. When effective.**

This ordinance shall take effect immediately upon passage and publication according to law.

**§ 352-25. Publication; filing.**

The Secretary of the Board of Health or the Clerk of the Borough of Harrington Park, pursuant to law, shall cause this Adoption of Revisions Ordinance to be published, in the manner required, in a newspaper of general circulation in the Borough. Sufficient copies of the Code shall be maintained in the office of

the Secretary or Clerk for inspection by the public at all times during regular office hours. The enactment and publication of this Adoption of Revisions Ordinance, coupled with availability of copies of the Code for inspection by the public, shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

**§ 352-26. Changes in previously adopted ordinances.**

- A. In compiling and preparing the 2011 Board of Health Code and subsequent ordinances as the 2017 Code of the Board of Health pursuant to N.J.S.A. 40:49-4, certain grammatical changes and other minor changes were made in one or more of said ordinances. It is the intention of the Board of Health that all such changes be adopted as part of the Code as if the ordinances so changed had been previously formally amended to read as such.
- B. Nomenclature. References to “State Department of Health and Senior Services” are changed to “Department of Health.”
- C. In addition, the changes, amendments or revisions as set forth below are effective upon the effective date of this ordinance.

(1) Chapter 358, Animals.

(a) Section 358-22.

[1] Subsection A is amended to delete the fee and instead state that such fee is provided in Chapter 373, Fees.

[2] Subsection C is amended to read: “The Board of Health will not issue, and may revoke, any permit for the keeping of live chickens in any place that shall be deemed a nuisance if it disturbs persons of reasonable sensitivity residing in the vicinity of the place where such live chickens are to be kept.”

(b) Section 358-27B, prohibiting chickens from being permitted to fly or run at large, is repealed.

(2) Chapter 373, Fees. Section 373-1 is amended to add Subsection C: “Chickens. The permit fee for the keeping of live chickens will be \$20.”

INTRODUCED BY BOARD OF HEALTH:

ADOPTED BY BOARD OF HEALTH:

Attest: BOROUGH OF HARRINGTON PARK

BY: \_\_\_\_\_  
Annie Mongelia  
Secretary, Board of Health

BY: \_\_\_\_\_  
Dr. Howard Lipton  
President, Board of Health